## FINANCIAL REPORT

## **DECEMBER 31, 2022**

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## **INDEPENDENT AUDITOR'S REPORT**

Members of Borough Council Borough of Mercersburg Mercersburg, Pennsylvania

#### **Report on the Audit of the Financial Statements**

#### **Opinions**

We have audited the modified cash basis financial statements of the governmental activities, the businesstype activity, the aggregate discretely presented component units, each major fund and the aggregate remaining fund information of the Borough of Mercersburg (Borough), as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the Borough's basic financial statements as listed in the Contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective modified cash basis financial position of the governmental activities, the business-type activity, the aggregate discretely presented component units, each major fund and the aggregate remaining fund information of the Borough of Mercersburg, as of December 31, 2022, and the respective changes in modified cash basis financial position, and, where applicable, cash flows thereof for the year then ended in accordance with the modified cash basis of accounting described in Note 1.

#### **Basis for Opinions**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Borough and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### Emphasis of Matter - Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to this matter.

#### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the modified cash basis of accounting described in Note 1, and for determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Borough's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events considered in the aggregate, which raise substantial doubt about the Borough's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings and certain internal control related matters that we identified during the audit.

#### Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements as a whole that collectively comprise the Borough's basic financial statements. The combining non-major governmental funds financial statements listed in the Contents as supplementary information are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining non-major governmental funds financial statements listed in the table of contents as supplementary information are fairly stated, in all material respects, in relation to the basic financial statements as a whole on the basis of accounting described in Note 1.

Boyer fitte

Chambersburg, Pennsylvania July 13, 2023

## STATEMENT OF NET POSITION - MODIFIED CASH BASIS December 31, 2022

	Pr Governmental Activities			y Governme iness-Type Activity	nt	Total
ASSETS						
Cash and cash equivalents	\$	1,570,238	\$	8,272	\$	1,578,510
Due from component unit		17,278		-		17,278
Due from primary government		-		-		-
Capital assets						
Land and construction-in-progress		427,123		-		427,123
Other capital assets, net of depreciation		1,327,490		-		1,327,490
Total assets	\$	3,342,129	\$	8,272	\$	3,350,401
LIABILITIES						
Due to component units	\$	33,876	\$	-	\$	33,876
Payroll tax withholdings		1,406		-		1,406
Long-term liabilities						
Due within 1 year		132,572		-		132,572
Due in more than 1 year		7,466		-		7,466
Total liabilities	_	175,320		-		175,320
NET POSITION						
Net investment in capital assets		1,614,575		-		1,614,575
Restricted for						
Capital improvements		504,405		-		504,405
Specified purposes		533,782		-		533,782
Unrestricted		514,047		8,272		522,319
Total net position		3,166,809		8,272		3,175,081
Total liabilities and net position	\$	3,342,129	\$	8,272	\$	3,350,401

Component Units						
Water		Sewer				
 Authority		Authority				
\$ 167,258	\$	785,439				
8,299		8,299				
118,934 2,521,887		10,688 2,248,297				
\$ 2,816,378	\$	3,052,723				
\$ -	\$	-				
-		-				
122,070		-				
478,730 600,800		-				
000,800						
2,040,021		2,258,985				
2,034		248,233				
 173,523		545,505				
 2,215,578		3,052,723				
\$ 2,816,378	\$	3,052,723				

#### STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS Year Ended December 31, 2022

			,	Drom	om Dovonu	20					ense) Revenue s in Net Positi			
			Program Revenues Operating Capital							<u> </u>	ry Governmer	Component Units		
		C	harges for		rants and	Grants and		Governmental			¥	it .	Water	Sewer
Functions/Programs	Expenses		Services		ntributions		ntributions		Activities		Activity	Total	Authority	Authority
Governmental Activities	1													
General government	\$ 124,090	\$	28,023	\$	72,324	\$	-	\$	(23,743)	\$	-	\$ (23,743)	\$ -	\$ -
Public safety	292,253		16,564		8,979		-		(266,710)		-	(266,710)	-	-
Public works	242,444		16,467		124,301		-		(101,676)		-	(101,676)	-	-
Culture and recreation	22,536		-		-		-		(22,536)		-	(22,536)	-	-
Community development	725		-		-		-		(725)		-	(725)	-	-
Interest expense	3,427		-		-		-		(3,427)		-	(3,427)	-	-
Miscellaneous	88,026		-		-		-		(88,026)		-	(88,026)	-	-
Total governmental activities	773,501		61,054		205,604		-		(506,843)		-	(506,843)	-	-
Business-Type Activity														
Recycling	616		-		-		-		-		(616)	(616)	-	-
Total primary government	\$ 774,117	\$	61,054	\$	205,604	\$	-		(506,843)		(616)	(507,459)	-	-
Component Units														
Water Authority	\$ 631,201	\$	509,475	\$	-	\$	52,028		-		-	-	(69,698)	-
Sewer Authority	414,489		465,479		-		-		-		-	-	-	50,990
Total component units	\$ 1,045,690	\$	974,954	\$	-	\$	52,028		-		-	-	(69,698)	50,990
General Revenues														
Property taxes									386,291		-	386,291	-	-
Local enabling act taxes									279,444		-	279,444	-	-
Investment income									6,261		26	6,287	160	1,261
Miscellaneous income									36,253		-	36,253	-	229
Refund of prior years' expenditure	es								5,918		-	5,918	-	-
Refund of prior years' revenues									(7,793)		-	(7,793)	-	-
Total general revenues									706,374		26	706,400	160	1,490
Changes in net position									199,531		(590)	198,941	(69,538)	52,480
Net Position:									2 0 (7 270		0.050	0.056.140	0.005.115	
January 1, 2022									2,967,278	¢	8,862	2,976,140	2,285,116	3,000,243
December 31, 2022								\$	3,166,809	\$	8,272	\$ 3,175,081	\$ 2,215,578	\$ 3,052,723

## **BALANCE SHEET - GOVERNMENTAL FUNDS - MODIFIED CASH BASIS** December 31, 2022

			Spe	Special Revenue		
		Fund		UDAG		
ASSETS						
Cash and cash equivalents	\$	719,333	\$	263,824		
Due from component units		4,648		-		
Total assets	\$	723,981	\$	263,824		
LIABILITIES AND FUND BALANCES						
Liabilities						
Due to component units	\$	33,876	\$	-		
Payroll tax withholdings		1,406		-		
Total liabilities		35,282		-		
Fund Balances						
Restricted for:						
Capital improvements		-		-		
Specified purposes		174,652		263,824		
Unassigned		514,047		-		
Total fund balances		688,699		263,824		
Total liabilities and fund balances	\$	723,981	\$	263,824		

Capital Projects						N	lon-Major	Total		
	Capital		Street		Joint	Governmental		Go	vernmental	
Im	provements	Im	provement	E	quipment		Funds	Funds		
\$	184,001	\$	78,388	\$	13,252	\$	311,440	\$ 1	,570,238	
	-		-		12,630		-		17,278	
\$	184,001	\$	78,388	\$	25,882	\$	311,440	\$ 1,587,516		
\$	-	\$	-	\$	-	\$	-	\$	33,876	
	-		-		-		-		1,406	
	-		-		-		-		35,282	
	184,001		78,388		25,882		216,134	504,405		
	-		-		-		95,306		533,782	
	-		-		-		-		514,047	
	184,001		78,388		25,882		311,440	1	,552,234	
\$	184,001	\$	78,388	\$	25,882	\$	311,440	\$ 1	,587,516	

#### **RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET** TO THE STATEMENT OF NET POSITION - MODIFIED CASH BASIS December 31, 2022

Total fund balances - governmental funds	\$ 1,552,234
Amounts reported for governmental activities in the Statement of	
Net Position are different because:	
Capital assets used in governmental activities are not financial	
resources, and therefore, they are not reported as assets in	
governmental funds. The total cost of capital assets is \$3,100,874	
and the accumulated depreciation is \$1,346,261.	1,754,613
Long-term liabilities are not due and payable in the current period, and	
therefore, they are not reported as liabilities in the funds.	
Loan payable	(140,038)
Total net position - governmental activities	\$ 3,166,809

## STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS - MODIFIED CASH BASIS Year Ended December 31, 2022

	<u>Spe</u> General Fund			ecial Revenue
Revenues		Fund		UDAG
Taxes	\$	590,221	\$	_
Licenses and permits	Ψ	28,023	Ψ	_
Fines and forfeits		20,025 905		_
Investment income		2,330		280
Rents		2,550		200
Intergovernmental revenue		161,733		_
Charges for service		32,126		_
Miscellaneous income		3,754		_
Total revenues		847,092		280
Total revenues		047,092		280
Expenditures				
General government		131,775		-
Public safety		263,379		-
Public works		81,135		-
Culture and recreation		314		-
Community development		725		-
Miscellaneous		88,026		-
Total expenditures		565,354		-
Excess (deficiency) of revenues				
over expenditures		281,738		280
Other Financing Sources (Uses)				
Refund of prior years' expenditures		5,918		-
Operating transfers in		-		-
Debt service				
Principal		_		_
Interest		_		_
Refund of prior years' revenues		(7,793)		_
Operating transfers out		(74,873)		_
Total other financing sources (uses)		(76,748)		
Total other inflatening sources (uses)		(70,740)		
Net changes in fund balances		204,990		280
Fund Balances:				
January 1, 2022		483,709		263,544
December 31, 2022	\$	688,699	\$	263,824

	Capital rovements	Capital Projects Street Improvement		Joint Equipment		lon-Major vernmental Funds	Go	Total vernmental Funds
¢		¢	¢		¢	* <b></b>		((5.725
\$	-	\$ -	\$	-	\$	75,514	\$	665,735
	-	-		-		-		28,023 905
	284	1,323		-		-		903 6,261
	204	1,525		579		1,465		28,000
	-	-		-		43,871		205,604
	-	-		-		43,871		32,126
	-	-		-		4,500		8,254
	284	1,323		579		125,350		974,908
	204	1,525		517		125,550		774,700
	-	-		-		-		131,775
	-	-		-		36,143		299,522
	29,399	-		20,854		34,617		166,005
	-	-		-		19,443		19,757
	-	-		-	-			725
	-	-		-		-		88,026
	29,399	-		20,854		90,203		705,810
	(29,115)	1,323		(20,275)		35,147		269,098
	()	_,		(,)		,		,
	-	-		-		-		5,918
	-	68,873		6,000		-		74,873
		(104,621)				(25,817)		(130,438)
	-	(104,021) (3,427)		-		(23,817)		(130,438) (3,427)
	-	(3,427)		-		-		(3,427) (7,793)
	-	-		-		-		(7,793) (74,873)
	_	(39,175)		6,000		(25,817)		(135,740)
		(3),173)						(100,170)
	(29,115)	(37,852)		(14,275)		9,330		133,358
	213,116	116,240		40,157		302,110		1,418,876
	184,001	\$ 78,388	\$	25,882	\$	311,440		1,552,234
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## RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS Year Ended December 31, 2022

Net changes in fund balances - governmental funds	\$	133,358
Amounts reported for governmental activities in the Statement of Activities are different because:		
Capital outlays are reported in governmental funds as expenditures. However, in the Statement of Activities, the costs of those assets are allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense exceeds capital outlays in the period. Capital outlays Less depreciation expense (127,48)		(64,264)
Repayment of principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position. Principal on loan payable	<u></u>	130,437
Changes in net position - governmental activities	\$	199,531

## STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -BUDGET AND ACTUAL - GENERAL FUND - MODIFIED CASH BASIS Year Ended December 31, 2022

	General Fund							
	Budg	eted Amounts			Va	riance with		
	Origi	inal and Final		Actual	Final Budget			
Revenues								
Taxes	\$	643,900	\$	590,221	\$	(53,679)		
Licenses and permits		23,500		28,023		4,523		
Fines and forfeits		4,000		905		(3,095)		
Investment income		400		2,330		1,930		
Rents		28,000		28,000		-		
Intergovernmental revenue		76,750		161,733		84,983		
Charges for service		21,060		32,126		11,066		
Miscellaneous income		2,200		3,754		1,554		
Total revenues		799,810		847,092		47,282		
Expenditures								
General government		125,320		131,775		(6,455)		
Public safety		347,795		263,379		84,416		
Public works		108,205		81,135		27,070		
Culture and recreation		14,900		314		14,586		
Community development		1,000		725		275		
Miscellaneous		99,500		88,026		11,474		
Total expenditures		696,720		565,354		131,366		
Excess of revenues								
over expenditures		103,090		281,738		178,648		
Other Financing Sources (Uses)								
Refund of prior years' expenditures		1,000		5,918		4,918		
Operating transfers in		7,400		-		(7,400)		
Refund of prior years' revenues		(7,800)		(7,793)		7		
Operating transfers out		(103,690)		(74,873)		28,817		
Total other financing (uses) sources - net		(103,090)		(76,748)		26,342		
Net change in fund balance	\$	-	=	204,990	\$	204,990		
Fund Balance:								
January 1, 2022				483,709				
December 31, 2022			\$	688,699	-			

## STATEMENT OF NET POSITION - PROPRIETARY FUND AND DISCRETELY-PRESENTED COMPONENT UNITS - MODIFIED CASH BASIS December 31, 2022

				Compor	Units	
				Water		Sewer
	Re	ecycling		Authority		Authority
ASSETS						
Current Assets						
Cash and cash equivalents	\$	8,272	\$	167,258	\$	785,439
Due from primary government		-		8,299		8,299
Total current assets		8,272		175,557		793,738
Noncurrent Assets						
Property, plant and equipment - net of						
accumulated depreciation		-		2,521,887		2,248,297
Land and construction-in-progress		-	- 118,934			10,688
Total noncurrent assets		-		2,640,821		2,258,985
Total assets	\$	8,272	\$	2,816,378	\$	3,052,723
LIABILITIES AND NET POSITION Current Liabilities						
Current portion of notes payable	\$	-	\$	122,070	\$	-
Total current liabilities		-		122,070		-
Noncurrent Liabilities						
Notes payable - net of current portion		-		478,730		-
Total liabilities		-		600,800		-
Net Position						
Invested in capital assets - net of related debt		-		2,040,021		2,258,985
Restricted for capital improvements		-		2,034		248,233
Unrestricted		8,272		173,523		545,505
Total net position		8,272		2,215,578		3,052,723
Total liabilities and net position	\$	8,272	\$	2,816,378	\$	3,052,723

## STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION - PROPRIETARY FUND AND DISCRETELY-PRESENTED COMPONENT UNITS - MODIFIED CASH BASIS Year Ended December 31, 2022

				Compon	nent Units		
				Water		Sewer	
	Re	ecycling	Authority		1	Authority	
Operating Revenues							
Charges for services	\$	-	\$	509,475	\$	465,479	
Total operating revenues		-		509,475		465,479	
Operating Expenses							
Wages and benefits		-		132,913		120,252	
Office supplies		616		17,281		16,680	
Legal and accounting		-		78,266		14,972	
Engineering and contracted services		-		52,855		17,973	
Insurance		-		8,154		8,154	
Supplies and chemicals		-		77,752	41,063		
Utilities		-		29,636		48,758	
Maintenance and repairs		-		95,135		65,441	
Depreciation		-		120,149		80,404	
Other operating		-		4,733		792	
<b>Total operating expenses</b>		616		616,874		414,489	
<b>Operating (loss) income</b>		(616)		(107,399)		50,990	
Nonoperating Revenue (Expense)							
Investment income		26		160		1,261	
Grant proceeds		-		52,028		-	
Refund of prior years' expenses		-		-		229	
Interest expense		-		(14,327)		-	
Total nonoperating revenue - net		26		37,861		1,490	
Changes in net position		(590)		(69,538)		52,480	
Net Position:							
January 1, 2022		8,862		2,285,116		3,000,243	
December 31, 2022	\$	8,272	\$	2,215,578	\$	3,052,723	

## STATEMENT OF CASH FLOWS - PROPRIETARY FUND AND DISCRETELY-PRESENTED COMPONENT UNITS - MODIFIED CASH BASIS Year Ended December 31, 2022

			Component Units				
				Water		Sewer	
	Re	cycling		Authority		Authority	
Cash Flows From Operating Activities							
Cash received from customers	\$	-	\$	509,475	\$	465,479	
Cash payments for goods and services		(616)		(351,683)		(201,475)	
Cash payments to employees for services		-		(132,913)		(120,252)	
Net cash (used in) provided by							
operating activities		(616)		24,879		143,752	
Cash Flows From Capital and Related							
Financing Activities							
Capital grants received		-		52,028		-	
Proceeds from long-term debt		-		145,469		-	
Purchases of property, plant and equipment		-		(71,602)		(38,177)	
Principal paid on long-term debt		-		(24,570)		-	
Interest paid on long-term debt		-		(14,327)		-	
Net cash provided by (used in) capital							
and related financing activities		-		86,998		(38,177)	
Cash Flows From Investing Activities							
Investment income		26		160		1,261	
Net increase (decrease) in cash							
and cash equivalents		(590)		112,037		106,836	
Cash and Cash Equivalents:							
January 1, 2022		8,862		55,221		678,603	
December 31, 2022	\$	8,272	\$	167,258	\$	785,439	

(Continued)

## STATEMENT OF CASH FLOWS - PROPRIETARY FUND AND DISCRETELY-PRESENTED COMPONENT UNITS - MODIFIED CASH BASIS (Continued) Year Ended December 31, 2022

				Units		
				Water		Sewer
	Recycling			Authority		Authority
Reconciliation of Operating (Loss) Income to Net						
Cash (Used In) Provided By Operating Activities						
Operating (loss) income	\$	(616)	\$	(107,399)	\$	50,990
Adjustments to reconcile operating (loss) income to						
net cash (used in) provided by operating activities						
Depreciation		-		120,149		80,404
Refund of prior years' expenses		-		-		229
Changes in assets and liabilities:						
Due from primary government		-		12,129		12,129
Net cash (used in) provided by						
operating activities	\$	(616)	\$	24,879	\$	143,752

# STATEMENT OF FIDUCIARY NET POSITION - MODIFIED CASH BASIS December 31, 2022

	Pen				
	Police N		Non-Uniformed		dowment
ASSETS					
Cash and cash equivalents	\$ (509)	\$	(3,256)	\$	21,181
Investments	318,230		939,557		-
Total assets	\$ 317,721	\$	936,301	\$	21,181
<b>NET POSITION</b> Reserved for:					
Police pension trust fund	\$ 317,721	\$	-	\$	-
Non-Uniformed pension trust fund	-		936,301		-
Specified purposes	-		-		21,181
Total net position	\$ 317,721	\$	936,301	\$	21,181

	Pensions						
	 Police	Non-Uniformed		E	ndowment		
Additions							
Contributions							
State aid	\$ -	\$	51,805	\$	-		
Employer contributions	7,793		6,732		-		
Investment income	 (61,230)		(176,909)		301		
Total additions	 (53,437)		(118,372)		301		
Deductions							
Benefits and claims	6,105		45,715		-		
Administrative expenses	4,024		9,667		-		
Total deductions	 10,129		55,382		-		
Net (decrease) increase	(63,566)		(173,754)		301		
Net Position:							
January 1, 2022	381,287		1,110,055		20,880		
December 31, 2022	\$ 317,721	\$	936,301	\$	21,181		

## STATEMENT OF CHANGES IN FIDUCIARY NET POSITION - MODIFIED CASH BASIS Year Ended December 31, 2022

#### NOTES TO FINANCIAL STATEMENTS

#### Note 1. Summary of Significant Accounting Policies

The Borough of Mercersburg (the Borough) was incorporated in 1831 and is located in South Central Pennsylvania. Corporate powers of the Borough are vested in a mayor and seven-member council. The Borough Manager is responsible for the daily operations of the Borough. The Borough provides the following services as authorized by the Borough Code: public safety, public works, health and human services, culture and recreation, community development and general administrative services.

The Borough's financial statements are presented on the modified cash basis of accounting as applied to governmental units, which is a basis of accounting other than accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is the authoritative, standard setting body for establishing governmental accounting and financial reporting principles. These modified cash basis financial statements generally meet the presentation and disclosure requirements applicable to GAAP, in substance, but are limited to the elements presented in the financial statements and the constraints of the measurement and recognition criteria of the modified cash basis of accounting.

#### Financial Reporting Entity:

The financial reporting entity consists of (a) the primary government, (b) organizations for which the primary government is financially accountable and (c) other organizations for which the nature and significance of their relationships with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

The definition of the reporting entity is based primarily on the notion of financial accountability. A primary government is financially accountable for the organizations that make up its legal entity. It is also financially accountable for legally separate organizations if its officials appoint a voting majority of an organization's governing body, and either it is able to impose its will on that organization or there is a potential for the organization to provide specific, financial benefits to, or to impose specific, financial burdens on, the primary government. A primary government may also be financially accountable for governmental organizations that are fiscally dependent on it.

A primary government has the ability to impose its will on an organization if it can significantly influence the programs, projects, or activities of, or the level of services performed or provided by, the organization. A financial benefit or burden relationship exists if the primary government (a) is entitled to or can otherwise access the organization's resources; (b) is legally obligated or has otherwise assumed the obligation to finance the deficits of, or to provide financial support to, the organization; or (c) is obligated in some manner for the debt of the organization.

Some organizations are included as component units because of their fiscal dependency on the primary government. An organization is fiscally dependent on the primary government if it is unable to adopt its budget, levy taxes or set rates or charges, or issue bonded debt without approval by the primary government.

#### NOTES TO FINANCIAL STATEMENTS

#### Note 1. Summary of Significant Accounting Policies (Continued)

#### Financial Reporting Entity (Continued):

The component units discussed below are included in the Borough's reporting entity because of their operational significance or financial relationship with the Borough:

<u>Discretely-Presented Component Units</u>: The component unit columns presented in the financial statements contain the financial data of the Mercersburg Water Authority and the Mercersburg Sewer Authority. The financial data is presented in separate columns because the Authorities are legally separate from the Borough. The governing bodies are appointed by Borough Council. The Authorities own and operate their respective systems, which serve the areas within the Borough of Mercersburg. The Borough of Mercersburg has guaranteed the debt of the Authorities. The Mercersburg Water Authority and Mercersburg Sewer Authority do not separately issue audited component unit financial statements.

#### Government-Wide and Fund Financial Statements:

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all non-fiduciary activities of the primary government and its component units within the limitations of the modified cash basis of accounting. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which are normally supported by taxes and intergovernmental revenue, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. Likewise, the primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included within program revenues are reported as general revenue.

Separate fund financial statements are provided in the report for all governmental, proprietary and fiduciary funds of the Borough, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported in separate columns in the fund financial statements. Non-major funds are aggregated and presented in a separate column. Fiduciary funds are reported by fund type.

#### NOTES TO FINANCIAL STATEMENTS

#### Note 1. Summary of Significant Accounting Policies (Continued)

#### Government-Wide and Fund Financial Statements (Continued):

Proprietary funds distinguish operating revenue and expenses from non-operating items. Operating revenue and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal on-going operations. The principal operating revenue of the Recycling Fund consists of refuse services. The principal operating revenues of the Water and Sewer Authorities are charges for services. Operating expenses include the costs of sales and services, administrative expenses and depreciation on capital assets. All revenue and expenses not meeting these classifications are reported as non-operating revenue or expenses.

Fiduciary fund reporting focuses on net position and changes in net position and is split into four classifications: pension trust funds, investment trust funds, private purpose trust funds and agency funds. Trust funds are used to account for assets held by the Borough under a trust agreement for individuals, private organizations, or other governments and are therefore, not available to support the Borough's programs. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The Borough has no private purpose trust funds or agency funds.

The accounts of the Borough are organized on the basis of funds, each of which is considered a separate accounting entity. The operation of each fund is accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, fund balances or net positions, revenues and expenditures or expenses, as appropriate.

The Borough has the following major types of funds:

#### Governmental Funds:

Governmental funds are those through which most governmental functions of the Borough are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance.

#### General Fund

The General Fund is the Borough's primary operating fund and is always considered as a major fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

#### Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of the specific revenue sources that are either legally restricted to expenditures for specified purposes or designated to finance particular functions or activities of the Borough. The reporting entity includes the following special revenue funds, of which the Urban Development Action Grant is considered a major fund as of December 31, 2022.

#### NOTES TO FINANCIAL STATEMENTS

#### Note 1. Summary of Significant Accounting Policies (Continued)

Government-Wide and Fund Financial Statements (Continued):

#### Special Revenue Funds (Continued)

Urban Development Action Grant (UDAG) Fund accounts for the loans made available to local businesses and residents for property improvements.

Highway Aid Fund accounts for revenues received from the State Motor License Fund. Costs paid by this fund must be related to the construction, reconstruction, repair and maintenance of the Borough's streets, roads and bridges.

Special Purpose Tax Fund accounts for the portion of real estate taxes levied for special purposes. Those levies are for fire protection, library, emergency ambulance and special road fund.

Playground Fund accounts for the Summer Playground Program that is offered to Borough youths.

Christmas Décor Fund accounts for donations and expenditures related to Christmas street light acquisitions.

Johnstons Run Trail Fund accounts for grants received from the Pennsylvania Department of Conservation and Natural Resources. Costs paid by this fund must be related to the construction, repair and maintenance of the walking trail.

Columbia Gas Escrow Fund accounts for funds received in lieu of a bond from Columbia Gas.

Findley Park Escrow Fund accounts for funds received from bonding to repair Findley Park infrastructure.

#### Capital Projects Fund

The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities. The Capital Improvements, Street Improvements and Joint Equipment are considered major funds as of December 31, 2022.

The Capital Improvements Fund accounts for financial resources available for the acquisition or construction of major capital facilities.

The Street Improvements Fund accounts for funds related to the on-going maintenance of the Borough's streets.

The Joint Equipment Fund accounts for funds related to the future acquisitions of major capital assets to be split between the Borough, Water Authority and Sewer Authority.

The General Fund Reserve accounts for funds related to investing for future capital acquisitions.

#### NOTES TO FINANCIAL STATEMENTS

#### Note 1. Summary of Significant Accounting Policies (Continued)

#### Government-Wide and Fund Financial Statements (Continued):

#### Capital Projects Fund (Continued)

Street Projects Fund accounts for funds related to the on-going maintenance of the Borough's streets.

Police Reserve Fund accounts for the funds related to the future acquisition of major capital assets by the Police Department.

#### **Proprietary Funds:**

#### Enterprise Fund

Enterprise funds are used to account for business-like activities provided to the general public. These activities are financed primarily through user charges, and the measurement of financial activity focuses on net income measurement similar to the private sector. The reporting entity includes the following enterprise fund that is reported as a major fund:

The Recycling Fund accounts for the financing of services to the general public where all or most of the costs involved are paid in the form of charges to the users of such services.

#### Fiduciary Funds:

#### Trust Funds

Trust funds are used to account for assets held by the Borough in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. Fiduciary funds are reported only at the fund level; therefore, consideration as a major fund is not applicable.

Pension Trust Funds account for the activities of the Non-Uniformed and Police Pension Trust Funds. These trust funds accumulate resources for pension-benefit payments to qualified employees.

Endowment Fund is used strictly for the James Buchanan and Harriet Lane award expenses.

#### Measurement Focus and Basis of Accounting:

Measurement focus is a term used to describe "how" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

<u>Measurement Focus</u>: In the government-wide Statement of Net Position and Statement of Activities, both governmental and business-like activities are presented using the economic resources measurement focus, within the limitations of the modified cash basis of accounting, as defined below.

#### NOTES TO FINANCIAL STATEMENTS

#### Note 1. Summary of Significant Accounting Policies (Continued)

Measurement Focus and Basis of Accounting (Continued):

#### Measurement Focus (Continued):

In the fund financial statements, the current financial resources measurement focus or the economic resources measurement focus, as applied to the modified cash basis of accounting, is used as appropriate:

- a. All governmental funds utilize a current financial resources measurement focus. Only current financial assets and liabilities are generally included on the funds' balance sheets. The funds' operating statements present sources and uses of available, spendable financial resources during a given period. These funds use fund balances as their measures of available spendable financial resources at the end of the period.
- b. The proprietary and fiduciary funds utilize an economic-resources measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net position (or cost recovery), financial position and cash flows. All assets and liabilities (whether current or noncurrent, financial or nonfinancial) associated with their activities are reported. Proprietary and fiduciary fund equity is classified as net position.

<u>Basis of Accounting</u>: In the government-wide Statement of Net Position and Statement of Activities and the fund financial statements, governmental, business-like, and component-unit activities are presented using a modified cash basis of accounting. This basis recognizes assets, liabilities, net position/fund equity, revenues and expenditures/expenses when they result from cash transactions. This basis is a basis of accounting principles generally accepted in the United States of America.

As a result of the use of the modified cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue arising from billed or provided services not yet collected), and certain liabilities and their related expenses (such as accounts payable and expenses arising from goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

If the Borough utilized the basis of accounting recognized as generally accepted, the fund financial statements for the governmental funds would be prepared using the modified accrual basis of accounting, while the fund financial statements for the proprietary and fiduciary fund types would be prepared using the accrual basis of accounting. All government-wide financial statements would be presented in accordance with the accrual basis of accounting.

<u>Cash and Cash Equivalents</u>: Amounts reported as cash and cash equivalents include, as applicable, cash on hand, demand deposits, savings accounts and Certificates of Deposit or short-term investments with maturities of three months or less from the date of acquisition.

<u>Investments</u>: Investments are recorded at fair value or amortized cost, depending on the investment type. Unrealized appreciation and depreciation due to changes in the fair values of investments are recognized annually in the pension trust funds.

#### NOTES TO FINANCIAL STATEMENTS

#### Note 1. Summary of Significant Accounting Policies (Continued)

<u>Capital Assets and Depreciation</u>: The Borough's modified cash basis of accounting reports capital assets resulting from cash transactions or events and reports depreciation when appropriate. Capital assets, which include property, plant and equipment, and infrastructure assets, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the Borough as assets with an initial, individual cost of more than \$1,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at their estimated fair market values at the dates of donation. The costs of normal maintenance and repairs that do not add to the values of assets or materially extend assets' lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phases of capital assets of business-type activities and component units is included as part of the capitalized values of the assets constructed.

Property, plant and equipment of the primary government and the discretely-presented component units are depreciated using the straight-line method over the following estimated useful lives as determined by management:

Assets	Years
Land improvements	20-40
Buildings	50-100
Building improvements	25
Vehicles and equipment	3-15
Public domain infrastructure	25-100

<u>Infrastructure Assets</u>: As permitted by the provisions of GASB Statement No. 34, the Borough has not capitalized and depreciated those general infrastructure assets acquired prior to January 1, 2004.

<u>Long-Term Debt</u>: All long-term bonds, notes and other debt arising from cash transactions or events to be repaid from governmental and business-type resources are reported as liabilities in the government-wide financial statements.

Long-term debt arising from cash transactions or events of governmental funds is not reported as liabilities in the fund financial statements. The debt proceeds are reported as other financing sources, and payment of principal and interest is reported as expenditures. The accounting treatment for proprietary funds is the same in the fund financial statements as the treatment in the government-wide statements.

<u>Compensated Absences</u>: Under the terms of the Borough's employment policies, employees are granted a certain number of vacation days each calendar year and up to five unused vacation days are permitted to be carried over to future years for those employees with 20 or more years of service. Upon retirement from the Borough, employees may apply their remaining balances of unused vacation days toward early retirement. In addition, employees are granted sick leave and any unused sick days are permitted to be carried over to future years. Employees are also permitted to accrue comp time. The total liability for accrued vacation and comp time at December 31, 2022, is \$4,252.

#### NOTES TO FINANCIAL STATEMENTS

#### Note 1. Summary of Significant Accounting Policies (Continued)

#### Equity Classifications:

Government-Wide Statements: Equity is classified as Net Position and is displayed in three components:

<u>Net investment in capital assets</u>: Consists of capital assets, including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvements of those assets.

<u>Restricted</u>: Consists of restricted assets reduced by liabilities related to those assets, with restriction constraints placed on the use either by external groups, such as creditors, grantors, contributors, or laws and regulations of other governments, or law through constitutional provisions or enabling legislation.

<u>Unrestricted</u>: Net amount of assets and liabilities that are not included in the determination of net investment in capital assets or the restricted component of net position.

It is the Borough's policy to first use restricted net resources prior to the use of unrestricted net resources when an expense is incurred for the purposes for which both restricted and unrestricted net resources are available.

#### Fund Financial Statements:

<u>Governmental Funds</u>: The difference among assets and liabilities is reported as fund balance and classified as nonspendable, restricted, committed, assigned and unassigned based on the respective level of constraint. These constraints are as follows:

<u>Nonspendable</u>: Represents fund balance amounts that cannot be spent because they are not in a spendable form or are contractually required to be maintained intact.

<u>Restricted</u>: Represents fund balance amounts that are constrained for a specific purpose through restrictions of external parties, through constitutional provisions, or by enabling legislation.

<u>Committed</u>: Represents fund balance amounts that can only be used for specific purposes pursuant to the constraints imposed formal action of the Borough Council, the Borough's highest level of decision-making authority. Committed amounts cannot be used for any other purpose unless the Borough Council removes the constraints or changes the specified purpose through the same action used to commit the funds.

<u>Assigned</u>: Represents fund balance amounts that are constrained by the government's intent to be used for a specific purpose but are neither restricted nor committed.

<u>Unassigned</u>: Represents fund balance amounts that have not been restricted, committed, or assigned to specific purposes within the General Fund.

#### NOTES TO FINANCIAL STATEMENTS

#### Note 1. Summary of Significant Accounting Policies (Continued)

#### Equity Classifications (Continued):

<u>Proprietary Funds</u>: The difference among assets and liabilities is reported as net position and classified in the same manner as the government-wide financial statements.

It is the Borough's policy to first use restricted fund balance prior to the use of unrestricted fund balances when an expenditure is incurred for purposes for which both restricted and unrestricted fund balances are available. It is also Borough policy to use committed fund balances before assigned fund balances and assigned fund balances before unassigned amounts when an expenditure is incurred for purposes for which amounts in those classifications are available to be used.

<u>Internal and Interfund Balances and Activities</u>: In the process of aggregating the financial information for the government-wide Statement of Net Position and Statement of Activities, some amounts reported as interfund activity and balances in the fund financial statements have been eliminated or reclassified.

<u>Government-Wide Financial Statements</u>: Interfund activity and balances resulting from cash transactions or events, if any, are eliminated or reclassified in the government-wide financial statements as follows:

<u>Internal balances</u>: Amounts reported in the fund financial statements as interfund receivables and payables are eliminated in the governmental and business-type activities columns of the Statement of Net Position, except for the net residual amounts due between governmental and business-type activities, which are reported as Internal Balances.

<u>Internal activities</u>: Amounts reported as interfund transfers in the fund financial statements are eliminated in the government-side Statement of Activities, except for the net amount of transfers between governmental and business-type activities, which are reports as transfers. The effects of interfund services between funds, if any, are not eliminated in the Statement of Activities.

<u>Primary government and component unit activity and balances</u>: Resources flow between the primary government and discretely-presented component units are reported as if they were external transactions and are classified separately from internal balances and activities within the primary government.

<u>Fund Financial Statements</u>: Interfund activity resulting from cash transactions or events, if any, within and among the governmental and proprietary fund categories is reported as follows in the fund financial statements:

Interfund loans: Amounts provided with a requirement for repayment are reported as interfund receivables and payables.

<u>Interfund services</u>: Sales or purchases of goods and services between funds are reported as revenues and expenditures or expenses.

#### NOTES TO FINANCIAL STATEMENTS

#### Note 1. Summary of Significant Accounting Policies (Continued)

#### Internal and Interfund Balances and Activities (Continued):

<u>Interfund reimbursements</u>: Repayments from funds responsible for certain expenditures or expenses to the funds that initially paid for them are not reported as reimbursements but as adjustments to expenditures or expenses in the respective funds.

<u>Interfund transfers</u>: Flow of assets from one fund to another when repayment is not expected and reported as transfers in and out.

<u>Program Revenues</u>: Amounts reported as program revenues include charges for services, operating grants and contributions and capital grants and contributions. Internally dedicated resources are reported as general revenues rather than as program revenues. General revenues include all taxes.

<u>Operating and Non-Operating Revenues</u>: Proprietary funds distinguish operating revenues and expenses from non-operating items. With respect to the Borough's proprietary fund, operating revenues consist principally of sales of trash bags. Operating expenses consist of the administrative expenses. With respect to the component units, operating revenue consists principally of water and sewer rents. Operating expenses include administrative expenses, supplies and chemicals and depreciation on capital assets. All other revenues and expenses not meeting the above criteria are reported as non-operating revenues and expenses.

<u>Pension Plans</u>: The Borough has established two single-employer defined-benefit pension plans for the benefit of substantially all full-time employees. They are the Police and Non-Uniformed Pension Plans.

<u>New Accounting Pronouncements</u>: The following list reflects only those pronouncements initially effective in the current or upcoming reporting periods which based on our review, may be applicable to the Borough's reporting requirements.

Following are descriptions of significant pronouncements that were considered or initially selected during the year ended December 31, 2022:

GASB Statement No. 87, *Leases*, increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset.

GASB Statement No. 91, *Conduit Debt Obligations*, provides a single method of reporting conduit debt obligations by issuers and eliminates diversity in practice.

GASB Statement No. 92, *Omnibus 2020*, enhances comparability in accounting and financial reporting and improves consistency of authoritative literature by addressing practice issues that have been identified during implementation and application of various GASB standards previously issued.

GASB Statement No. 93, *Replacement of Interbank Offered Rates*, addresses accounting and financial reporting implications that result from the replacement of an IBOR.

#### NOTES TO FINANCIAL STATEMENTS

#### Note 1. Summary of Significant Accounting Policies (Continued)

#### New Accounting Pronouncements (Continued):

GASB Statement No. 97, *Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans - an amendment of GASB Statements No. 14 and No. 84, and a supersession of GASB Statement No. 32, (1) increases consistency and comparability related to the reporting of fiduciary component units where a governing board does not exist and the primary government performs the duties that a governing board typically would perform; (2) mitigates costs associated with the reporting of certain defined contribution pension plans and OPEB plans and other employee benefit plans as fiduciary component units; and (3) enhances the relevance, consistency, and comparability of the accounting and financial reporting for Internal Revenue Code (IRC) Section 457 deferred compensation plans that meet the definition of a pension plan.* 

The following are descriptions of accounting pronouncements which will be considered for implementation during subsequent years, with modified effective dates as established by GASB Statement No. 95:

GASB Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*, will be effective for the Borough beginning with its year ending December 31, 2023 (fiscal periods beginning after June 15, 2022). This Statement improves financial reporting by addressing issues related to public-private and public-public partnerships.

GASB Statement No. 96, *Subscription-Based Information Technology Arrangements*, will be effective for the Borough beginning with its year ending December 31, 2023 (fiscal periods beginning after June 15, 2022). This Statement provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users.

<u>Use of Estimates</u>: The preparation of financial statements in conformity with the modified cash basis of accounting requires management to make estimates and assumptions that affect certain reported amounts and disclosures, such as estimated useful lives in determining depreciation expense. Accordingly, actual results could differ from those estimates.

<u>Subsequent Events</u>: In preparing these financial statements, the Borough has evaluated events and transactions for potential recognition or disclosure through July 13, 2023, the date the financial statements were available to be issued.

#### NOTES TO FINANCIAL STATEMENTS

#### Note 2. Legal Compliance - Budgets

Borough Council adopts budgets for certain governmental funds on the modified cash basis. The Borough also adopts budgets for the enterprise funds on the cash basis. All annual appropriations lapse at the end of each year and must be re-appropriated. There were no budget revisions during the year.

The Borough utilizes the following procedures to establish the budgetary data reflected in the financial statements:

- 1. During October, the Borough staff prepares a preliminary budget for the general fund, water authority and sewer authority. The operating budgets include proposed expenditures and revenue.
- 2. During November, the Borough Council approves the preliminary budget and makes it available to the public. A notice that the preliminary budgets are available for inspection is published in the local newspaper and posted in the borough office for a minimum of 10 days.
- 3. At the regular meeting in December, the Borough holds a public hearing to obtain taxpayer comments after which the budget is legally adopted.
- 4. All budget revisions require the approval of Borough Council.

#### NOTES TO FINANCIAL STATEMENTS

#### Note 3. Deposits and Investments

Under Section 1316 of the Borough Code, the Borough is permitted to invest funds, consistent with sound business practices, in the following types of investments:

- United States Treasury bills
- Short-term obligations of the U.S. Government or its agencies or instrumentalities
- Deposits in savings accounts or time deposits, other than certificates of deposit, or share accounts of institutions insured by the Federal Deposit Insurance Corporation (FDIC) or the National Credit Union Share Insurance Fund (NCUSIF) to the extent that the accounts are so insured, and for the amounts above the insured maximum, if approved collateral as provided by law shall be pledged by the depository
- Obligations of (i) the United States or its agencies or instrumentalities backed by the full faith and credit of the United States; (ii) the Commonwealth or its agencies or instrumentalities backed by the full faith and credit of the Commonwealth and (iii) a political subdivision of the Commonwealth or its agencies or instrumentalities backed by the full faith and credit of the political subdivision
- Shares of an investment companies registered under the Investment Company Act of 1940 whose investments are registered under the Securities Act of 1933
- Certificates of deposit purchased from institutions insured by the FDIC or the NCUSIF to the extent that the accounts are so insured

The deposit and investment policies of the Borough adhere to state statutes and prudent business practices. There were no deposit or investment transactions during the year that violated either state statutes or Borough policies.

#### Deposits: Custodial-Credit Risk

Custodial-credit risk is the risk that in the event of a bank failure, the Borough's deposits and/or investments may not be returned to them. The carrying amount of cash on the Borough's Statement of Net Position includes petty cash of \$300. A summary of the Borough's deposits at December 31, 2022, are as follows:

	Carrying Amount	Bank Balance	Financial Institution
FDIC insured Uninsured and collateralized by assets	\$ 250,000	\$ 250,000	Orrstown Bank
maintained in conformity with Act 72	1,178,083	1,234,640 \$ 1,484,640	Orrstown Bank

#### NOTES TO FINANCIAL STATEMENTS

#### Note 3. Deposits and Investments (Continued)

Custodial-credit risk is the risk that in the event of a bank failure, the Water Authority's deposits and/or investments may not be returned to them. A summary of the Water Authority's deposits at December 31, 2022, are as follows:

	(	Carrying	Bank		Financial
		Amount	Balance		Institution
FDIC insured	\$	19,486	\$	136,043	Orrstown Bank
FDIC insured		147,772		147,772	Middletown Valley
	\$	167,258	\$	283,815	_

Custodial-credit risk is the risk that in the event of a bank failure, the Sewer Authority's deposits and/or investments may not be returned to them. A summary of the Sewer Authority's deposits at December 31, 2022, are as follows:

	Carrying		Bank	Financial
	Amount		Balance	Institution
FDIC insured	\$ 250,000	\$	250,000	Orrstown Bank
Uninsured and collateralized by assets				
maintained in conformity with Act 72	535,439		569,517	Orrstown Bank
	\$ 785,439	\$	819,517	_

All deposits of the Borough are either insured or collateralized. All deposits that exceed the Federal depository insurance coverage level are collateralized under the Pooling Method. Under the Pooling Method, which is a collateral pool, all uninsured deposits are collateralized with securities maintained in conformity with Act 72 of 1971. Act 72 of 1971 is an act standardizing the procedures for pledges of assets to secure deposits of public funds with banking institutions pursuant to other laws; establishing a standard rule for the types, amounts and valuations of assets eligible to be used as collateral for deposits of public funds; permitting assets to be pledged against deposits on a pooled basis and authorizing the appointment of custodians to act as pledgers of the assets. The Borough has no policy regarding custodial-credit risk for deposits.

#### NOTES TO FINANCIAL STATEMENTS

#### Note 3. Deposits and Investments (Continued)

#### Investments:

As of December 31, 2022, the Borough had the following investments, which are included in cash and cash equivalents on the Statement of Net Position:

		Weighted Average		
	Credit Rating	Maturity	Caı	rying Value
Pennsylvania Local Government Trust (PLGIT)	1			
PLGIT-Class Shares	AAAm	75 days	\$	163,096
PLGIT/Reserve-Class Shares	AAAm	75 days		8,212
			\$	171,308

#### Portfolio Assets:

Certain external pool investments held by the Borough meet the portfolio requirements for maturity, quality, diversification, liquidity, and shadow pricing, and qualify for measurement at amortized cost at both the pool and the participating government levels consistent with GASB Statement No. 79. The Borough measures those investments, which include PLGIT, at amortized cost.

The PLGIT Portfolio fund invests primarily in U.S. Treasury and Federal agency securities and repurchase agreements secured by such obligations, as well as certain municipal obligations and collateralized or insured certificates of deposit. The fund manager intends to comply with guidelines similar to those mandated for money market funds as contained in Rule 2a-7 of the Investment Company Act of 1940. The fund maintains a weighted-average maturity to reset of 60 days or less.

PLGIT-Class shares is a flexible option, within the PLGIT Portfolio fund, which requires no minimum balance, no minimum initial investment and a one-day minimum investment period. Dividends are paid monthly.

PLGIT/Reserve-Class shares is an option within the PLGIT Portfolio fund which requires a minimum investment of \$50,000, a one-day minimum investment period, and limits redemptions or exchanges to two per calendar month. Dividends are paid monthly.

The Borough categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; and Level 3 inputs are significant unobservable inputs. Presently, the investments currently held by the Borough are valued at amortized cost and are not subject to the fair value categorization disclosures.

#### NOTES TO FINANCIAL STATEMENTS

#### Note 3. Deposits and Investments (Continued)

<u>Weighted-Average Maturity</u>: The weighted-average maturity (WAM) method expresses investment time horizons, the time when investments become due and payable, in years or months, weighted to reflect the dollar size of individual investments within an investment type. WAMs are computed for each investment type. A portfolio's WAM is derived by dollar-weighting the WAM for each investment type.

<u>Interest-Rate Risk</u>: The Borough and Authority do not have formal investment policies that limit investment maturities as a means of managing the entities' exposures to fair value losses arising from increasing interest rates.

<u>Credit Risk</u>: As indicated above, Section 1316 of the Borough Code limits the composition of the Borough's investments, and the Borough has no investment policy that would further limit its investment choices.

<u>Concentration of Credit Risk</u>: The Borough places no limit on the amounts invested in any one issuer. The Borough's investment in PLGIT represents 100% of the Borough's total investments.

Police and Non-Uniformed Pension Plan investments are disclosed separately in Note 8.

#### Note 4. Property Taxes

Property taxes are levied on March 1 for the tax year. Taxes are payable at a 2.00% discount if paid before May 1 and at a 10.00% penalty if paid after the due date of June 30. Outstanding real estate taxes are turned over to Franklin County on the first of January each year. After proper notification is made to a property owner, a lien is filed on or about May 1 and must remain in effect for a period of two years before a tax sale may occur. Taxes are recorded as revenue by the Borough when received from the tax collector. Unpaid taxes as of December 31 are turned over to the County, which handles collections and placement of liens, if necessary. The assessed value upon which the 2022 levy was based was \$12,908,290. The property tax rate for 2022 was 30.36 mills, which was to fund general governmental services and for purposes other than the payment of principal and interest on long-term debt. The 2022 millage included 2.40 mills for fire protection, 1.05 mills for library, 0.40 mills for emergency ambulance service, and 2.00 mills for special road fund tax. Current tax collections for the year ended December 31, 2022, were 98.94 percent of the tax levy.

The Borough has not entered into any tax abatement agreements as of December 31, 2022.

#### NOTES TO FINANCIAL STATEMENTS

#### Note 5. Interfund Activity

Individual fund receivables and payables at December 31, 2022, are as follows:

	Due from Component		Due to	
			]	Primary
		Units	Go	overnment
General Fund	\$	4,648	\$	33,876
Joint Equipment Fund		12,630		-
Mercersburg Water Authority		8,299		-
Mercersburg Sewer Authority		8,299		-
	\$	33,876	\$	33,876

All interfund receivable/payable balances resulted from time lags between the dates that (1) interfund goods and services were provided or reimbursable expenditures occurred, (2) transactions were recorded in the accounting system and (3) payments between funds were made. All balances are expected to be repaid within the following year.

Transfers between funds at December 31, 2022, are as follows:

Fund	Transfers Out T			ansfers In
General	\$	74,873	\$	-
Street improvement		-		68,873
Joint equipment		-		6,000
	\$	74,873	\$	74,873

Transfers and payments within the Borough are substantially for purposes of subsidizing operating functions or funding capital projects and asset acquisition on a routine basis. Resources are accumulated in a fund to support and simplify the administration of various projects or programs.

#### NOTES TO FINANCIAL STATEMENTS

#### Note 6. Capital Assets

Capital asset activity resulting from modified cash basis transactions or events for the year ended December 31, 2022, was as follows:

	Beginning Balance Increases		Decreases			Ending Balance	
Governmental Activities							
Capital assets not being							
depreciated							
Land	\$	427,123	\$ -	\$	-	\$	427,123
Construction-in-progress		4,900	7,350		12,250		-
Total capital assets not							
being depreciated		432,023	7,350		12,250		427,123
Capital assets, being depreciated		159.051	22 615				101 566
Buildings and improvements Machinery and equipment		158,951 531,800	22,615 45,503		-		181,566 577,303
Infrastructure		1,914,882	-		-		1,914,882
Total capital assets being		1,911,002					1,911,002
depreciated		2,605,633	68,118		-		2,673,751
Less accumulated depreciation for:							
Buildings and improvements		(77,792)	(8,010)		-		(85,802)
Machinery and equipment		(409,599)	(27,894)		-		(437,493)
Infrastructure		(731,388)	(91,578)		-		(822,966)
Total accumulated depreciation		(1,218,779)	(127,482)		-		(1,346,261)
Total capital assets, being depreciated, net		1,386,854	(59,364)		-		1,327,490
Governmental Activities capital assets, net	\$	1,818,877	\$ (52,014)	\$	12,250	\$	1,754,613

Depreciation expense was charged to functions/programs of the primary government as follows:

	Amount
Governmental Activities:	
General government	\$ 11,661
Public safety	8,872
Public works	104,170
Culture and recreation	2,779
Total depreciation expense - governmental activities	\$ 127,482

#### NOTES TO FINANCIAL STATEMENTS

#### Note 6. Capital Assets (Continued)

#### **Discretely-Presented Component Units**

Capital asset activity resulting from modified cash basis transactions or events for the Water Authority for the year ended December 31, 2022, was as follows:

	Beginning Balance		Increases		Ι	Decreases		Ending Balance
Capital assets not being								
depreciated								
Land	\$	21,408	\$	-	\$	-	\$	21,408
Construction-in-progress		47,862		49,664		-		97,526
Total capital assets not								
being depreciated		69,270		49,664		-		118,934
Capital assets being depreciated								
Buildings and improvements		2,616,172		-		-		2,616,172
Machinery and equipment		433,414		21,938		-		455,352
Infrastructure		4,935,418		-		-		4,935,418
Total capital assets being								
depreciated		7,985,004		21,938		-		8,006,942
Less accumulated depreciation for:								
Buildings and improvements		(1,805,644)		(35,306)		-		(1,840,950)
Machinery and equipment		(160,153)		(23,150)		-		(183,303)
Infrastructure		(3,399,109)		(61,693)		-		(3,460,802)
Total accumulated								
depreciation		(5,364,906)		(120,149)		-		(5,485,055)
Total capital assets								
being depreciated, net		2,620,098		(98,211)		-		2,521,887
Water Authority								
capital assets, net	\$	2,689,368	\$	(48,547)	\$	-	\$	2,640,821

Construction-in-progress consists of the following projects at December 31, 2022:

	I	Amount
Water Treatment Plan Project	\$	95,940
PRV Project		1,586
	\$	97,526

#### Sewer Authority CIP

Depreciation expense totaling \$120,149, was charged to the Water Authority.

#### NOTES TO FINANCIAL STATEMENTS

#### Note 6. **Capital Assets (Continued)**

Capital asset activity resulting from modified cash basis transactions or events for the Sewer Authority for the year ended December 31, 2022, was as follows:

		eginning Balance	Increases	D	ecreases	Ending Balance
Capital assets not being						
depreciated						
Land	\$	10,000	\$ -	\$	-	\$ 10,000
Construction-in-progress		1,667	688		1,667	688
Total capital assets not						
being depreciated		11,667	688		1,667	10,688
Capital assets, being depreciated						
Buildings and improvements	/	2,574,739	-		-	2,574,739
Machinery and equipment		360,727	39,156		-	399,883
Infrastructure		1,753,702	-		-	1,753,702
Total capital assets being						
depreciated		4,689,168	39,156		-	4,728,324
Less accumulated depreciation for:						
Buildings and improvements	(	1,302,850)	(45,291)		-	(1,348,141)
Machinery and equipment		(203,490)	(22,660)		-	(226,150)
Infrastructure		(893,283)	(12,453)		-	(905,736)
Total accumulated		,	,			
depreciation	(2	2,399,623)	(80,404)		-	(2,480,027)
Total capital assets						
being depreciated, net		2,289,545	(41,248)		-	2,248,297
Sewer Authority						
capital assets, net	\$ 2	2,301,212	\$ (40,560)	\$	1,667	\$ 2,258,985

Construction-in-progress consists of the following projects at December 31, 2022:

Amount \$

Wastewater Treatment Plan Upgrade

688

Depreciation expense totaling \$80,404, was charged to the Sewer Authority.

#### NOTES TO FINANCIAL STATEMENTS

#### Note 7. Long-Term Debt

The reporting entity's long-term bonds, notes and other debt arising from cash transactions or events is segregated between the amounts to be repaid from governmental activities and amounts to be repaid from business-type activities and amounts to be repaid from component units.

The following is a summary of changes in long-term debt arising from cash transactions or events for the year ended December 31, 2022:

	Beginning Balance	Increases	Decreases	Ending Balance	Due Within One Year
Primary Government	Dalance	meredses	Deereases	Dalance	One Tear
PA Infrastructure Bank Loan	\$ 270,475	\$ -	\$ 130,437	\$ 140,038	\$ 132,572
Component Units Water Authority Water Revenue Note Series A of 2020 Series B of 2020 Series C of 2020	\$ 154,531 230,005 95,365 \$ 479,901	\$ 145,469 - - \$ 145,469	\$ 2,173 18,322 4,075 \$ 24,570	\$ 297,827 211,683 91,290 \$ 600,800	\$ 11,986 18,794 91,290 \$ 122,070

<u>PA Infrastructure Bank Loan</u> - On December 30, 2013, the Borough signed a loan agreement with PA Department of Transportation for \$1,000,000 to be used for road improvements on various streets throughout the Borough. The annual interest rate is 1.625%. Principal and interest is due in 120 monthly installments with the first 24 payments being interest only payments due and payable beginning the first day of the month following the first annual anniversary of the loan disbursement, with final payment scheduled for January 21, 2024.

<u>Water Revenue Note, Series A of 2020</u> - This \$300,000 note has a 24-month drawdown period and has an annual interest rate of 3.75%. The proceeds of this note are to be used for working capital for the water system related to unanticipated expenditures. Interest only payments are due for the first 24 months followed by 216 monthly installments, including interest through September 16, 2040.

<u>Water Revenue Note - Series B of 2020</u> - This \$265,000 note has an annual interest rate of 2.55%. Proceeds of this note were used to refinance the Authority's Series of 2013 Note. This note is payable in 156 monthly installments of \$1,998, including interest with final payment scheduled for December 16, 2032.

#### NOTES TO FINANCIAL STATEMENTS

#### Note 7. Long-Term Debt (Continued)

<u>Water Revenue Note - Series C of 2020</u> - This 100,000 note has an annual interest rate of 2.35%. The proceeds of this note are to be used for construction of a new source well and other improvements to the water system. This note is payable in 36 monthly installments of \$522, including interest, with final payment scheduled for October 16, 2023.

All debt outstanding at December 31, 2022, is general obligation debt supported by the full faith and credit of the Borough and the respective Authorities. The Borough and the Authorities have pledged gross receipts and revenues generated from the use of the systems as its principal source of funds to pay debt service on these loans. The Borough has guaranteed the Authorities loans.

The annual debt service requirements to maturity, including principal and interest, for long-term debt, as of December 31, 2022, are as follows:

	Primary Government					
Year	I	Principal	]	Interest		Total
2023	\$	132,572	\$	1,292	\$	133,864
2024		7,466		10		7,476
	\$	140,038	\$	1,302	\$	141,340

		Component Units						
		Water Authori	ty		Sewer Author	ity		
Year	Principal	Interest	Total	Principal	Interest	Total		
2023	\$ 122,070	\$ 17,900	\$ 139,970	\$-	\$ -	\$-	-	
2024	31,679	15,244	46,923	-	-	-	-	
2025	32,693	14,230	46,923	-	-	-	-	
2026	33,696	13,227	46,923	-	-	-	-	
2027	34,731	12,192	46,923	-	-	-	-	
2028-2032	149,917	37,775	187,692	-	-	-	-	
2033-2037	95,080	21,069	116,149	-	-	-	-	
2038-2040	100,934	9,546	110,480	-	-	-	-	
	\$ 600,800	\$ 141,183	\$ 741,983	\$ -	\$ -	\$-	-	

#### NOTES TO FINANCIAL STATEMENTS

#### Note 8. Defined-Benefit Pension Plans

The Borough contributes to two single-employer defined-benefit pension plans: Police Retirement Plan and Non-Uniformed Employees' Pension Plan. Each Plan provides retirement and death and disability benefits. The Police Retirement Plan is controlled by the provisions of Ordinance No. 5-7, as amended pursuant to Act 581. The Non-Uniformed Pension Plan is controlled by the provisions of Ordinance No. 5-8, adopted pursuant to Act 120. Both plans are governed by the Borough of Mercersburg Borough Council which may amend plan provisions, and which is responsible for the management of plan assets. The Borough has delegated the authority to manage certain plan assets to Brinker Capital. These plans are audited by the Commonwealth of Pennsylvania, and an auditor's report and financial statements are issued. Those financial statements may be obtained by contacting the Borough Office at 113 South Main Street, Mercersburg, PA 17236. Unless otherwise indicated, the plans' information in this note is provided as of the latest actuarial valuation dated January 1, 2021. Actuarial valuations are performed every two years. The following is a summary of funding policies, contribution methods and benefit provisions:

	Police Retirement Plan	Non-Uniformed Pension Plan
Year established and governing authority	1/1/79, Borough of Mercersburg	1/1/92, Borough of Mercersburg
Determination of contribution requirements: Employer Plan members	Actuarially-determined None	Actuarially-determined None
Funding of administrative costs	Investment earnings and/or contributions	Investment earnings and/or contributions
Funding of contributions	Commonwealth allocation and Borough	Commonwealth allocation and Borough
Period required to fully vest	12 years	7 years
Plan eligibility	All full-time members of the Police Department join upon employment.	All full-time members of the non-uniformed employees age 21 or older join upon employment
Normal retirement benefit	Age 50 and 25 years of accrual service	Age 62
	50.00% of average compensation times an accrued benefit adjustment	1.75% of average compensation times accrual service (maximum 35 years)

#### NOTES TO FINANCIAL STATEMENTS

#### Note 8. Defined-Benefit Pension Plans (Continued)

Summary of funding policies, contribution methods and benefit provisions (Continued):

	Police Retirement Plan	Non-Uniformed Pension Plan
Early retirement benefit	All employees with 20 years of service, actuarially reduced to early retirement date	Age 55 and 10 years of vesting service, with reduced benefits
Disability benefit	50.00% of the final, one month salary offset by social security benefits and any disability insurance benefit payable which is funded by the plan	None
Pre-retirement death benefit	A Survivor Annuity Death Benefit is payable to the beneficiary in an amount equal to 50.00% of pension payable had the participant been retired at the time of death	A Survivor Annuity Death Benefit is payable to the beneficiary in an amount equal to the benefit that would have been payable if retirement date had occurred on the date of death
Post-retirement death benefit	A Survivor Annuity Death Benefit is payable to the beneficiary in an amount equal to 50.00% of pension payable to the participant	A Survivor Annuity Death Benefit is payable to the beneficiary in an amount equal to the benefit that would have been payable if retirement date had occurred on the date of death

At December 31, 2022, Plan membership consisted of the following:

	Police Retirement Plan	Non-Uniformed Pension Plan
Active plan members	1	4
Retirees and beneficiaries		
currently receiving benefits	1	7
DROP participants	0	0
Terminated plan members entitled		
to, but not yet receiving benefits	0	9
Total	2	20

#### NOTES TO FINANCIAL STATEMENTS

#### Note 8. Defined-Benefit Pension Plans (Continued)

<u>Contributions</u>: Act 205 requires that annual contributions be based upon the plans' Minimum Municipal Obligation (MMO). The MMO is based upon the plans' biennial actuarial valuation. Employees presently are not required to contribute. The State provides an allocation of funds which must be used for pension funding. Any financial requirement established by the MMO which exceeds the State and employee contributions must be funded by the employer in accordance with Act 205. In accordance with Act 205, the value required to be contributed to the Police Retirement Plan and Non-Uniformed Pension Plan were \$7,793 and \$58,537, respectively. The Borough's actual contributions to the Police Retirement Plan and Non-Uniformed Pension Plan were equal to the required contributions. The Borough recognized pension subsidy revenue from the Commonwealth in the amount of \$51,805 during 2022.

Investment expenses, including investment manager and custodial services, are funded through investment earnings. Administrative expenses, including actuarial and consultant services, are funded through investment earnings and/or contributions.

<u>Basis of Accounting</u>: The plans' policy is to prepare financial statements on the accrual basis of accounting. Plan member contributions are recognized in the period in which the contributions are due. Employer contributions are recognized when due and when the employer has made a formal commitment to provide the contributions. Benefits and refunds are recognized when due and payable in accordance with the terms of the plans.

<u>Investment Policy</u>: The plans are governed by the Borough Council which is responsible for the management of the plans' assets. The Borough Council has delegated authority to manage certain plan assets to Brinker Capital. Best estimates of geometric, real rates of return for each major class included in the plans' target-asset allocations as of December 31, 2022, are summarized in the following tables:

	Long-Term Expected				
	Real Rate	of Return			
	Police	Non-Uniformed			
Asset Class	Retirement Plan Pension P				
Domestic equities	5.00%	5.00%			
International equities	7.00%	7.00%			
Fixed income	1.60%	1.60%			
Global credit	3.80%	3.80%			
Absolute return	2.00%	2.00%			
	Target-Asset Allocation				
	Police Non-U				
	Police	Non-Uniformed			
Asset Class	Police Retirement Plan	Non-Uniformed Pension Plan			
Asset Class Domestic equities					
	Retirement Plan	Pension Plan			
Domestic equities	Retirement Plan 46%	Pension Plan 46%			
Domestic equities International equities	Retirement Plan 46% 16%	Pension Plan 46% 16%			

#### NOTES TO FINANCIAL STATEMENTS

#### Note 8. Defined-Benefit Pension Plans (Continued)

<u>Methods Used to Value Investments</u>: Investments are generally reported at fair value. Short-term investments are reported at cost, which approximates fair value. Securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates.

<u>Rate of Return</u>: For the year ended December 31, 2022, the annual, money-weighted rate of return on pension plan investments, net of pension plan investment expense for the Police Retirement Plan and the Non-Uniformed Pension Plan was (16.92)% and (16.90)%, respectively. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

#### Investments:

The Plans are authorized to invest in legal investments permitted under the Pennsylvania Fiduciaries Investment Act.

Police Retirement Plan					
Investment Type	Maturity	12	12/31/2022		Level 1
Investment by Fair Value Level					
Money market funds	Less than one year	\$	18,092	\$	18,092
Mutual funds					
Fixed income	Less than one year		49,850		49,850
Domestic equity	Less than one year		11,409		11,409
International equity	Less than one year		21,232		21,232
Exchange traded funds					
Bonds	Less than one year		55,005		55,005
Equity securities	Less than one year		162,133		162,133
Total investments by fair value level		\$	317,721	\$	317,721

As of December 31, 2022, the Plans held the following investments:

#### NOTES TO FINANCIAL STATEMENTS

#### Note 8. Defined-Benefit Pension Plans (Continued)

Investments (Continued):

Non-Uniformed Pension Plan					
Investment Type	Maturity	12/31/2022 Lev			Level 1
Investment by Fair Value Level					
Money market funds	Less than one year	\$	51,675	\$	51,675
Mutual funds					
Fixed income	Less than one year		147,058		147,058
Domestic equity	Less than one year		33,693		33,693
International equity	Less than one year		62,698		62,698
Exchange traded funds					
Bonds	Less than one year		162,435		162,435
Equity securities	Less than one year		478,742		478,742
Total investments by fair value level		\$	936,301	\$	936,301

The Police Retirement and Non-Uniformed Pension Plans categorize their fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair values of assets. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant, other observable inputs; Level 3 inputs are significant unobservable inputs. All investments are reported at fair value as Level 1 investments under GASB Statement No. 72.

<u>Interest-Rate Risk</u>: The Plans do not have a formal investment policy that limit their exposure to fair value losses arising from increasing interest rates.

<u>Credit Risk</u>: Diversified Investment Act 1940 Funds are commingled pools rather than individual securities. As a result, these accounts are not rated.

<u>Custodial-credit Risk</u>: Plans' assets were not exposed to custodial-credit risk. Brinker Capital holds most assets in the portfolios, and even though Brinker Capital may act as custodian or directed trustee, assets are registered "for the benefit" of the customer. Therefore, the assets are held by the mutual fund company and not by Brinker or any of its affiliates.

Foreign-Currency Risk: Plans' assets held were not exposed to foreign-currency risk.

<u>Derivatives</u>: Diversified Investment Act 1940 Funds may use derivatives as part of their investment strategy. These accounts are commingled pools rather than individual securities.

#### NOTES TO FINANCIAL STATEMENTS

#### Note 8. Defined-Benefit Pension Plans (Continued)

#### Investments (Continued):

#### Concentration Risk:

There are no assets legally reserved for purposes other than the payment of plan-member benefits. At December 31, 2022, the Plans held the following investments, the fair values of which exceeded 5.00% or more of net position available for benefits:

Police Retirement Plan						
			Percentage of			
			Net Position			
	]	Fair Value	Available for			
	1	2/31/2022	Benefits			
Doubleline Total Return Bond I	\$	29,563	9.30%			
iShares Core MSCI Total International Stock ETF	\$	39,529	12.44%			
iShares Core US Aggregate Bonds ETF	\$	42,322	13.32%			
Vanguard Total Stock Market ETF	\$	113,373	35.68%			

Non-Uniformed Pension Plan						
			Percentage of			
			Net Position			
	I	Fair Value	Available for			
	1	2/31/2022	Benefits			
Doubleline Total Return Bond I	\$	87,147	9.31%			
iShares Core MSCI Total International Stock ETF	\$	116,736	12.47%			
iShares Core US Aggregate Bonds ETF	\$	124,986	13.35%			
Vanguard Total Stock Market ETF	\$	334,798	35.76%			

Commitment Related to Pension Assets, Pension Liabilities, Pension Expense and Deferred Outflows/ Inflows of Resources Related to Pensions:

At December 31, 2022, the Borough realized a net pension asset of \$175,360 for the Police Retirement Plan and a net pension asset of \$39,345 for the Non-Uniformed Pension Plan. Because of the use of the modified cash basis of accounting framework in the preparation of the financial statements, the net pension assets are not reported in the Borough's financial statements as an asset and are instead disclosed herein as a commitment. In accordance with the modified cash basis of accounting, pension expense or expenditures are only reported with contributions are paid by the Borough.

For the year ended December 31, 2022, the Borough Plans' incurred pension expense of \$(3,588) and \$(25,609) for the Police Retirement Plan and Non-Uniformed Pension Plan, respectively.

#### NOTES TO FINANCIAL STATEMENTS

#### Note 8. Defined-Benefit Pension Plans (Continued)

Commitment Related to Pension Assets, Pension Liabilities, Pension Expense and Deferred Outflows/ Inflows of Resources Related to Pensions (Continued):

Changes in the total pension liability, plan fiduciary net position and net pension (asset) liability during the year were as follows:

Police	Retiren	nent Plan				
	Increase (Decrease)					
		otal Pension	Pla	n Fiduciary		
Changes in Net Pension Asset		Liability	N	et Position	Net	Pension Asset
Balances at December 31, 2021	\$	220,159	\$	381,287	\$	(161,128)
Service cost		12,533		-		12,533
Interest cost		12,624		-		12,624
Changes of assumptions		372		-		372
Differences between expected and						
actual experience		(97,222)		-		(97,222)
Contributions - state		-		7,793		(7,793)
Net investment income		-		(64,094)		64,094
Benefits (including contribution refunds)		(6,105)		(6,105)		-
Administrative expense		-		(1,160)		1,160
Net changes		(77,798)		(63,566)		(14,232)
Balances at December 31, 2022	\$	142,361	\$	317,721	\$	(175,360)

	Increase (Decrease)					
	То	tal Pension	Plan Fiduciary		1	Net Pension
Changes in Net Pension Liability (Asset)		Liability	Net Position		Lia	ability (Asset)
Balances at December 31, 2021	\$	935,314	\$	1,110,056	\$	(174,742)
Service cost		40,749		-		40,749
Interest cost		52,336		-		52,336
Changes of assumptions		1,595		-		1,595
Differences between expected and						
actual experience		(87,323)		-		(87,323)
Contributions - employer		-		14,525		(14,525)
Contributions - state		-		44,012		(44,012)
Net investment income		-		(185,170)		185,170
Benefits (including contribution refunds)		(45,715)		(45,715)		-
Administrative expense		-		(1,407)		1,407
Net changes		(38,358)		(173,755)		135,397
Balances at December 31, 2022	\$	896,956	\$	936,301	\$	(39,345)

#### NOTES TO FINANCIAL STATEMENTS

#### Note 8. Defined-Benefit Pension Plans (Continued)

Commitment Related to Pension Assets, Pension Liabilities, Pension Expense and Deferred Outflows/ Inflows of Resources Related to Pensions (Continued):

At December 31, 2022, the Borough reported deferred outflows and inflows of resources related to the Police Retirement and Non-Uniformed Pension Plans from the following sources:

	Deferred Outflows of Resources			Deferred Inflows of Resources
Police Retirement Plan				
Differences between expected and actuarial experience	\$	22,882	\$	(112,209)
Change of assumptions		11,316		(3,849)
Net difference between projected and actual earnings		67,946		(26,479)
Total Police Retirement Plan	102,144			(142,537)
Non-Uniform Pension Plan				
Differences between expected and actuarial experience		-		(12,675)
Change of assumptions		-		(1,062)
Net difference between projected and actual earnings		196,333		(73,365)
Total Non-Uniform Pension Plan		196,333		(87,102)
Total Pension Plans	\$	298,477	\$	(229,639)

The amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

	Police		Non-Uniformed			Total
Year Ending December 31:	Reti	rement Plan	Pe	nsion Plan	Pe	ension Plans
2023	\$	(16,396)	\$	1,098	\$	(15,298)
2024		(10,151)		19,990		9,839
2025		(5,290)		39,059		33,769
2026		(1,784)		49,084		47,300
2027		(9,976)		-		(9,976)
Thereafter		3,204		-		3,204
	\$	(40,393)	\$	109,231	\$	68,838

#### NOTES TO FINANCIAL STATEMENTS

#### Note 8. Defined-Benefit Pension Plans (Continued)

<u>Actuarial Assumptions</u>: The total pension liability was determined by an actuarial valuation as of December 31, 2022, using the following actuarial assumptions applied to all periods included in the measurement:

	Police	Non-Uniformed
Actuarial Assumptions	Retirement Plan	Pension Plan
Inflation	3.00%	3.00%
Salary increases	4.50%	4.00%
Investment rate of return	5.50%	5.50%
Pre-retirement mortality table	None	Pub-2010, General
Pre-retirement projection scale	None	MP-2021
Post-retirement mortality	Pub-2010, Safety	Pub-2010, General
Post-retirement projection scale	MP-2021	MP-2021

As required by Paragraph 202(b) of Act 205 of 1984, all actuarial assumptions were determined based on agreement between the Plans' actuary and the municipality. Additionally, the Plan's investment manager's input was solicited in determining the rate-of-return assumption.

<u>Discount Rate</u>: The discount rate is equal to the assumed rate of return. Pursuant to paragraph #43 of Statement No. 67 of the GASB, we have determined that the crossover test for projecting asset depletion is unnecessary as the annual, required contributions are actuarially determined, the cost method for funding (entry-age normal) is a traditional individual method, amortization periods are closed and of reasonable length, and all benefits are valued.

<u>Sensitivity of the Committed Net Pension Asset to Changes in the Discount Rate</u>: The following presents the net pension asset of the Police Retirement Plan calculated using the current, discount rate of 5.50% and discount rates that are one percentage point lower (4.50%) or one percentage point higher (6.50%) than the current rate:

				Current		
	19	% Decrease	Di	scount Rate	1	% Increase
		4.50%		5.50%		6.50%
Net Pension Liability (Asset)	\$	(162,183)	\$	(175,360)	\$	(187,159)

The following presents the net pension asset of the Non-Uniformed Pension Plan, calculated using the current, discount rate of 5.50% and discount rates that are one percentage point lower (4.50%) or one percentage point higher (6.50%) than the current rate:

				Current		
	1%	Decrease	Dis	scount Rate	1	% Increase
		4.50%		5.50%		6.50%
Net Pension Liability (Asset)	\$	77,224	\$	(39,345)	\$	(134,900)

#### NOTES TO FINANCIAL STATEMENTS

#### Note 9. Environmental Concerns

The Authorities operate a water treatment facility and a wastewater treatment facility. If a leak or contamination occurred, the Borough and Authority could be liable for the cost to clean up the leak or contamination.

#### Note 10. Contingencies

The Borough participates in numerous grant programs for which it will be contingently liable for any disallowed expenditures. At December 31, 2022, the Borough was not aware of any such disallowances.

#### Note 11. Risk Management

The Borough is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors or omissions; injuries to employees and natural disasters. Significant losses are covered by commercial insurance for all major programs. For insured programs, there have been no significant reductions in settlement coverage. Settlement amounts have not exceeded insurance coverage for the current or three prior years.

#### Note 12. Segment Information for Enterprise Funds

The Borough maintains an Enterprise Fund which provides sanitation services. Segment information as of and for the year ended December 31, 2022, follows:

	Re	ecycling
Operating loss	\$	(616)
Investment income		26
Change in net assets		(590)
Net working capital		8,272
Total assets		8,272
Total equity		8,272

#### NOTES TO FINANCIAL STATEMENTS

#### Note 13. Significant Commitments

The Borough has not entered into any significant commitments as of December 31, 2022.

The Sewer Authority has not entered into any significant commitments as of December 31, 2022.

The Water Authority has not entered into any significant commitments as of December 31, 2022.

#### Note 14. Subsequent Events

In June 2023, the Water Authority awarded the PRV Project to PSI Pumping Solutions, Inc. for a total cost of \$149,810.

#### Note 15. Major Customers and Vendors

During the year ended December 31, 2022, net operating revenue of the Mercersburg Sewer Authority derived from Mercersburg Academy represented 26.24% of total net operating revenue.

During the year ended December 31, 2022, net operating revenue of the Mercersburg Water Authority derived from Mercersburg Academy represented 18.94% of total net operating revenue.

**OTHER INFORMATION** 

#### SCHEDULE OF CHANGES IN THE BOROUGH'S NET PENSION LIABILITY AND RELATED RATIOS - POLICE RETIREMENT PLAN

Year Ended December 31,

	2022	2021	2020	2019	2018	2017		2016	2015		2014
Total Pension Liability											
Service cost	\$ 12,533	\$ 12,051	\$ 11,582	\$ 11,219	\$ 10,594	\$ 4,832	\$	4,523	\$ 6,343	\$	6,041
Interest cost	12,624	11,660	10,804	11,014	9,878	6,394		6,007	12,498		12,332
Changes of assumptions	372	-	(3,042)	12,109	4,858	1,973		-	(4,541)		-
Differences between expected and actual experience	(97,222)	(228)	1,936	(8,578)	(1,656)	42,891		1,512	(68,475)		-
Benefits (including contribution refunds)	(6,105)	(6,105)	(6,614)	(5,596)	(6,105)	(6,105)		(6,614)	(14,326)		(15,971)
Net changes in total pension liability	(77,798)	17,378	14,666	20,168	17,569	49,985		5,428	(68,501)		2,402
Total pension liability - beginning	220,159	202,781	188,115	167,947	150,378	100,393		94,965	163,466		161,064
Total pension liability - ending	\$ 142,361	\$ 220,159	\$ 202,781	\$ 188,115	\$ 167,947	\$ 150,378	\$	100,393	\$ 94,965	\$	163,466
Plan Fiduciary Net Position											
Employer contributions	\$ -	\$ -	\$ -	\$ 1,409	\$ -	\$ -	\$	-	\$ -	\$	-
State contributions	7,793	7,545	1,667	-	-	-		-	-		-
Net investment income	(64,094)	36,384	41,458	48,111	(18,061)	37,297		11,746	(6,347)		6,068
Benefits (including contribution refunds)	(6,105)	(6,105)	(6,614)	(5,596)	(6,105)	(6,105)		(6,614)	(14,326)		(15,971)
Administrative expenses	(1,160)	(1,202)	(8,040)	(1,055)	(7,290)	(3,287)		-	(11,250)		(5,375)
Other changes	 -	-	-	-	-	-		-	495		-
Net change in plan fiduciary net position	 (63,566)	36,622	28,471	42,869	(31,456)	27,905		5,132	(31,428)		(15,278)
Plan net position - beginning	381,287	344,665	316,194	273,325	304,781	276,876		271,744	303,172		318,450
Plan net position - ending	\$ 317,721	\$ 381,287	\$ 344,665	\$ 316,194	\$ 273,325	\$ 304,781	\$	276,876	\$ 271,744	\$	303,172
Borough's net pension (asset) liability	\$ (175,360)	\$ (161,128)	\$ (141,884)	\$ (128,079)	\$ (105,378)	\$ (154,403)	\$ (	(176,483)	\$ (176,779)	\$ (	(139,706)
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	 223.18%	173.19%	169.97%	168.09%	162.74%	202.68%		275.79%	286.15%		185.46%
Covered Employee Payroll	\$ 60,263	\$ 102,604	\$ 98,836	\$ 95,036	\$ 97,031	\$ 94,696	\$	93,590	\$ 89,486	\$	81,825
Borough's Net Pension Liability as a Percentage of Covered Employee Payroll	 -290.99%	-157.04%	-143.55%	-134.77%	-108.60%	-163.05%		-188.57%	-197.55%		-170.74%

This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full, 10-year trend is compiled, only information for those years for which information is available is shown.

#### SCHEDULE OF EMPLOYER CONTRIBUTIONS POLICE RETIREMENT PLAN Year Ended December 31,

	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	
Actuarially determined contribution	\$ 7,793	\$ 7,545	\$ 1,667	\$ 1,409	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Contribution deposited	7,793	7,545	1,667	1,409	-	-	-	-	-	-	
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	_
Covered employee payroll used for MMO	\$ 102,580	\$ 100,583	\$ 98,740	\$ 96,446	\$ 91,849	\$ 88,734	\$ 85,563	\$ 81,825	\$ 83,146	\$ 86,459	_
Contributions as a percentage of covered employee payroll	7.60%	7.50%	1.69%	1.46%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	6

#### SCHEDULE OF INVESTMENT RETURNS POLICE RETIREMENT PLAN

#### Vear Ended December 31

rear Elided December 51,									
	2022	2021	2020	2019	2018	2017	2016	2015	2014
Annual money-weighted rates of return,									
net of investment expense	-16.92%	10.61%	13.28%	17.82%	-6.07%	13.69%	4.38%	-2.20%	2.06%

This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full, 10-year trend is compiled, only information for those years for which information is available is shown.

## SCHEDULE OF CHANGES IN THE BOROUGH'S NET PENSION LIABILITY AND RELATED RATIOS - NON-UNIFORMED PENSION PLAN

Year Ended December 31,

		2022	2021	2020	2019	2018	2017	2016	2015	2014
Total Pension Liability										
Service cost	\$	40,749	\$ 42,852	\$ 41,349	\$ 38,636	\$ 28,855	\$ 39,294	\$ 38,472	\$ 22,632	\$ 23,597
Interest cost		52,336	51,297	48,756	49,385	46,215	46,648	43,396	47,275	44,134
Changes of assumptions		1,595	-	(4,274)	110,013	(2,289)	9,009	-	34,696	-
Differences between expected and actual experience		(87,323)	(24,994)	(938)	(75,235)	(2,244)	(64,877)	23,751	(79,501)	-
Benefits (including contribution refunds)		(45,715)	(47,195)	(33,078)	(27,058)	(29,518)	(17,788)	(88,761)	(15,389)	(24,100)
Net changes in total pension liability		(38,358)	21,960	51,815	95,741	41,019	12,286	16,858	9,713	43,631
Total pension liability - beginning		935,314	913,354	861,539	765,798	724,779	712,493	695,635	685,922	642,291
Total pension liability - ending	\$	896,956	\$ 935,314	\$ 913,354	\$ 861,539	\$ 765,798	\$ 724,779	\$ 712,493	\$ 695,635	\$ 685,922
Plan Fiduciary Net Position										
Employer contributions	\$	14,525	\$ 19,709	\$ 1,753	\$ 1,761	\$ -	\$ -	\$ 2,225	\$ 12,618	\$ 16,106
State contributions		44,012	40,428	52,495	53,414	51,528	49,937	48,121	43,129	42,600
Deficiency contributions		-	-	-	-	-	-	-	781	-
Net investment income		(185,170)	104,207	113,767	127,972	(44,881)	86,444	61,818	(9,539)	40,131
Benefits (including contribution refunds)		(45,715)	(47,195)	(33,078)	(27,058)	(29,518)	(17,788)	(88,761)	(15,389)	(24,100)
Administrative expenses		(1,407)	(2,443)	(11,265)	(1,654)	(9,526)	(3,781)	-	(7,250)	(5,375)
Net change in plan fiduciary net position	_	(173,755)	114,706	123,672	154,435	(32,397)	114,812	23,403	24,350	69,362
Plan net position - beginning		1,110,056	995,350	871,678	717,243	749,640	634,828	611,425	587,075	517,713
Plan net position - ending	\$	936,301	\$ 1,110,056	\$ 995,350	\$ 871,678	\$ 717,243	\$ 749,640	\$ 634,828	\$ 611,425	\$ 587,075
Borough's net pension (asset) liability	\$	(39,345)	\$ (174,742)	\$ (81,996)	\$ (10,139)	\$ 48,555	\$ (24,861)	\$ 77,665	\$ 84,210	\$ 98,847
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability		104.39%	118.68%	108.98%	101.18%	93.66%	103.43%	89.10%	 87.89%	 85.59%
Covered Employee Payroll	\$	162,915	\$ 229,181	\$ 238,360	\$ 228,137	\$ 266,844	\$ 197,370	\$ 278,994	\$ 272,117	\$ 259,094
Borough's Net Pension Liability as a Percentage of Covered Employee Payroll		-24.15%	-76.25%	-34.40%	-4.44%	18.20%	-12.60%	27.84%	 30.95%	 38.15%

This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full, 10-year trend is compiled, only information for those years for which information is available is shown.

#### SCHEDULE OF EMPLOYER CONTRIBUTIONS NON-UNIFORMED PENSION PLAN Year Ended December 31,

A stranially determined contribution	¢	2022	¢	2021	¢	2020	2019	2018	2017	2016	2015	2014	2013
Actuarially determined contribution	Þ	58,537	Э	60,137	¢	54,248	\$ 55,175	\$ 39,717	\$ 48,503	\$ 50,346	\$ 55,747	\$ 54,994	\$ 49,523
Contribution deposited		58,537		60,137		54,248	55,175	51,528	49,937	50,346	115,234	-	49,523
Contribution deficiency (excess)	\$	-	\$	-	\$	-	\$-	\$ (11,811)	\$ (1,434)	\$-	\$ (59,487)	\$ 54,994	\$ -
Covered employee payroll used for MMO	\$	211,825	\$	235,793	\$	221,051	\$ 227,707	\$ 178,218	\$ 286,416	\$ 288,483	\$ 266,867	\$ 259,094	\$ 262,137
Contributions as a percentage of covered employee payroll		27.63%		25.50%		24.54%	24.23%	28.91%	17.44%	17.45%	43.18%	0.00%	18.89%

#### SCHEDULE OF INVESTMENT RETURNS

#### NON-UNIFORMED PENSION PLAN

#### Year Ended December 31,

	2022	2021	2020	2019	2018	2017	2016	2015	2014
Annual money-weighted rates of return,									
net of investment expense	-16.90%	10.60%	13.24%	17.96%	-6.14%	13.53%	10.58%	-1.64%	8.10%

This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full, 10-year trend is compiled, only information for those years for which information is available is shown.

#### SINGLE-EMPLOYER PENSION PLANS NOTES TO OTHER INFORMATION Year Ended December 31, 2022

	Police Retirement Plan	Non-Uniform Pension Plan
Actuarial Valuation Date	12/31/2022	12/31/2022
Actuarial Assumptions		
Inflation	3.00%	3.00%
Salary Increases	4.50%	4.00%
Investment Rate of Return	5.50%	5.50%
Pre-Retirement Mortality Mortality Table	None	Pub-2010, General
Projection Scale	None	MP-2021
Post-Retirement Mortality Mortality Table	Pub-2010, Safety	Pub-2010, General
Projection Scale	MP-2021	MP-2021
Retirement Age	Age 50 and 25 years of service	Age 62
Actuarial Cost Method	Entry-age normal	Entry-age normal

SUPPLEMENTARY INFORMATION

### COMBINING BALANCE SHEET - NON-MAJOR GOVERNMENTAL FUNDS -MODIFIED CASH BASIS

December 31, 2022

			Cap	ital Projects				
		Police	Ge	eneral Fund		Street	H	Iighway
	]	Reserve		Reserve	]	Projects		Aid
ASSETS								
Cash and cash equivalents	\$	30,569	\$	130,150	\$	55,415	\$	58,489
Total assets	\$	30,569	\$	130,150	\$	55,415	\$	58,489
FUND BALANCES Restricted Capital improvements Specified purposes	\$	30,569 -	\$	130,150	\$	55,415	\$	- 58,489
Total fund balances	\$	30,569	\$	130,150	\$	55,415	\$	58,489

Dlor	uaround	-	Total Jon-Major							
Playground Fund		Christmas Décor Fund		Columbia Gas Escrow Fund		Findley Park Escrow Fund		Governmental Funds		
				1.501		115				
\$	775	\$	830	\$	782	\$	34,430	\$	311,440	
\$	775	\$	830	\$	782	\$	34,430	\$	311,440	
\$	-	\$	-	\$	-	\$	-	\$	216,134	
	775		830		782		34,430		95,306	
\$	775	\$	830	\$	782	\$	34,430	\$	311,440	

# COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - NON-MAJOR GOVERNMENTAL FUNDS -

MODIFIED CASH BASIS

Year Ended December 31, 2022

	Capital Projects							Special Revenue	
		Police Reserve		eral Fund Reserve		Street	H	Highway Aid	
Revenues		Reserve	1	Keserve		Projects		Ald	
Taxes	\$	-	\$	_	\$	_	\$	_	
Investment income	Ψ	46	Ψ	195	Ψ	174	Ψ	991	
Intergovernmental revenue		-		-		-		43,871	
Miscellaneous income		-		-		-		-	
<b>Total revenues</b>		46		195		174		44,862	
Expenditures									
Public safety		-		_		-		-	
Public works		-		-		-		34,607	
Culture and recreation		-		-		-		-	
Total expenditures		-		-		-		34,607	
Excess (deficiency) of									
revenues over expenditures		46		195		174		10,255	
Other Financing Sources (Uses)									
Debt service -principal		-		-		-			
Total other financing sources (uses)		-		-		-			
Net changes in									
fund balances		46		195		174		10,255	
Fund Balances:									
January 1, 2022		30,523		129,955		55,241		48,234	
December 31, 2022	\$	30,569	\$	130,150	\$	55,415	\$	58,489	

Special Revenue											Total Non-Major	
Special Playgrou		ayground		ristmas		umbia Gas	Fir	ndley Park	Governmental			
Purpose Tax		Fund		Décor Fund		Escrow Fund			Escrow Fund		Funds	
	-											
\$	75,514	\$	-	\$	-	\$	-	\$	-	\$	75,514	
	-		5		2		-		52		1,465	
	-		-		-		-		-		43,871	
	-		4,500		-		-		-		4,500	
	75,514		4,505		2		-		52		125,350	
	36,143		-		-		-		-		36,143	
	-		-		-		10		-		34,617	
	13,554		5,738		151		-		-		19,443	
	49,697		5,738		151		10		-		90,203	
	25,817		(1,233)		(149)		(10)		52		35,147	
	(25,817)		-		-		_		-		(25,817)	
	(25,817)		-		-		-		-		(25,817)	
	-		(1,233)		(149)		(10)		52		9,330	
	-		2,008		979		792		34,378		302,110	
\$	-	\$	775	\$	830	\$	782	\$	34,430	\$	311,440	