

**Mercersburg Sewer Authority
Borough Hall, Mercersburg, PA
September 14, 2023
7:00 PM**

MINUTES

The meeting was called to order at 7 p.m. by Vice Chairman Jim Malone.

Present were Joe Creighton, Jim Malone, Corey Matthews, Borough Manager Melissa Price, and Borough Secretary Donna Irons-Zimmerman. Also present were Borough Council President Donald Stoner, Jr., and Water Authority Chairman Ed Twine.

On a Creighton/Matthews motion, the meeting went into Executive Session at 7:03 p.m.

On a Creighton/Matthews motion, the meeting came out of Executive Session at 7:15 p.m.

Public Comment/Guests: See attached sign-in sheet.

Treasurer Report/Bills Payable:

Creighton asked about a \$6,000 expenditure in the Equipment Fund and Price said that was part of a joint fund shared with the Borough and Water Authority.

Creighton asked about \$4,400 charge for meters and Malone said that was also a shared expense. Creighton then asked if the report could be formatted to provide more detail.

Price said she is researching a \$3,300 sewer grant awarded to the Borough.

Creighton suggested crediting the KW hours used by the sewer plant from the solar field. Twine said that there is land available to expand both the water and sewer plants and capture the KW usages at both.

Price asked why there was no electricity at the blue building and Twine said it was cost prohibitive. Stoner said the request to move the fuel tank was from the PADEP.

On a Creighton/Matthews motion, the Authority unanimously approved the Treasurer's Report/Bills Payable List for the month ending August 31, 2023.

Minutes: The August 10, 2023, meeting minutes were accepted without comment.

Solicitor: Not in attendance and no report provided.

Engineer's Report: A memorandum was submitted by Operator Lance Hoover regarding future operation instructions.

Manager's Report: No additional comments provided.

Plant Manager's Report: The September 2023 report was provided to Authority members. A request for a new microscope was made and the Authority said they would seek suggestions for the appropriate model.

Old Business: None.

New Business:

Malone said he reviewed the Mercersburg, PA Wastewater Treatment Facility Digester #2 and SBR #2 Tank Evaluations and it did not appear that any immediate repairs were required. Twine reiterated that if a future expansion is considered, there is room for another SBR. A discussion followed on when the tanks can be drained and other potential plant issues going forward. Price said that Donnie Keefer will begin attending Sewer Authority meetings.

Those present then discussed the September 21, 2023, meeting with PADEP with Malone stating that Lance Hoover would demonstrate that a good faith effort was in place to address the state's findings.

Malone asked for a second person to attend the September 18, 2023, Personnel Committee meeting and Creighton said he would do that. Creighton mentioned that check signing authority had to be updated.

Malone said he would run Authority meetings throughout the remainder of his term as Vice Chairman.

Twine stated a billing matter would probably be on a future agenda for MC Stuff Electric for equipment and supplies ordered for a job that was later cancelled. Twine said he instructed the Marshall Stuff to invoice the borough for those items he could not return.

Price said that she and Donnie Keefer would complete an inventory at the sewer and water plants. Twine said he instructed Keefer to create a sign-out sheet for both authorities for any equipment that is taken off site.

Meeting Dates:

- Borough Council: October 9, 2023, 7 p.m.
- Personnel: September 18, 2023, 7 p.m.
- Property: October 4, 2023, 7 p.m.
- Sewer: October 12, 2023, 7 p.m.
- Water: October 12, 2023, 7 p.m.
- Streets: October 25, 2023, 7 p.m.

On a Creighton/Matthews motion, the meeting adjourned at 7:40 p.m.

Respectfully submitted,

Donna Irons-Zimmerman
Borough Secretary

******ALL GUEST/CORRESPONDENCE IN CHRONOLOGICAL ORDER PER
REQUEST/RECEIPT******

