

**Mercersburg Sewer Authority
Borough Hall, Mercersburg, PA
April 14, 2011
7:00 p.m.
Minutes**

Present: Jim Malone-Chair, Catalin Bonciu- Vice-Chair, William Gaunt- Secretary, Jack Bickley, Doug Hoffman, Tammy Oberholzer-Borough Manager, Dawn Scheller-Assistant Borough Manager, Sam Wisner-Solicitor, Mark Pickering-Engineer, and Brent Ramsey

Absent: None

Guests: Josh Meyers, John Freeland, Connie Philips

Press: Gina Hall-Mercersburg Journal, Jenn Fitch-Herald Mail

Chairman Jim Malone called the meeting to order at 7:00 p.m.

Public Comment or Guests:

Mark Pickering introduced himself to the Authority and presented the Engineer's Report. Mark stated that Brent has been with Gannett for 10 years and that Brent is his link to the Mercersburg's projects. Mark stated that he is managing the Chambersburg Office and will be at the office a few times a week but being in contact with Brent daily. Mark stated that he is aware that the Authority has issued a RFP for engineering services but asked if he could regain the trust between Gannett and the Authority. Mark stated that he understands that the Authority is looking for the best Engineering Services at a reasonable price. Mark asked the Board to consider allowing Gannett the opportunity to continue with the Park Street Project. Mark stated that they have received bids coming in lower of about 30% of the estimate and many companies are interested in the work. Mark reviewed the graph that was distributed showing that the flow into the plant mirrors the stream flow. Mark stated that the Authority has issues in the lower part of town.

The Authority stated that they wanted the project completed by August. Mark stated that it would take approximately 2 months for them to receive the HOP Permit from the time that they complete the survey. Mark stated that he spoke with his permit person who has done many projects here and he felt that they might be able to get that approved relatively quickly. Mark presented a timeline stating that it could be completed by the end of the paving season in November. He felt that they would have an approximate start date of September 1, 2011. Mark stated that he was not sure that he could do any better than that timeline. Mark stated that he would like to visit the Sewer Plant and bring an Associate from Camp Hill to look over what the future needs might be.

The Authority decided that they would discuss it in further detail in a later executive session. They thanked Mark and Brent for attending the meeting and presenting their thoughts.

The Treasurer's Report for the month ending March 31, 2011 and Bills Payable-March 2011 Invoice List was presented for review. Chairman Malone asked for any comments or concerns.

MOTION: to accept the Treasurer's Report ending March 31, 2010 and Bills Payable-March 2011 Invoice List was made by Doug Hoffman, second by Jack Bickley, all ayes, motion carried.

Meeting minutes from March 10, 2011 was presented for review.

The minutes from March 10, 2011 were accepted as presented.

Chairman Malone asked for the Solicitor's Report.

Sam Wisner stated that DEP was a very helpful part of the solution in resolving the Findlay Park Challenges. Sam Wisner stated that DEP would like to see the Sewer Authority take over the Pumping Station. Sam stated that he was contacted by the Developer and that the Developer was interested in resolving the issue. Sam Wisner stated that he worked on drafting documents to have them sign everything over to the Authorities and the Borough. Sam Wisner stated that the WQM Permit would be transferred into the Authorities Name. He said that Dorsey completed their portion of the document. Sam stated the Electric Bill would need to be transferred to the Sewer Authority. The Authority even though initially did not want to take over the Pumping Station until the 50 homes were connected to the Pumping Station would need to do so. Sam Wisner stated that a special rate district could be

established for the properties connected to the Pumping Station. Sam Wiser stated that he met with the Developer in an undisclosed location and that they did sign those documents. Sam stated that the Developer has agreed that the remaining bond funds have been exhausted and no funds will be returned to the Developer and he will not dispute the use of the remaining funds. Sam Wiser stated that there is \$39,000 left of the original bond money that will be used to cover the cost of operating and maintaining the Pumping Station, Engineering, Administrative Cost, and the Legal costs involved.

Discussion occurred and questions were asked about the development and how the Pumping Station Operates along with the Planning that took place when the Development was initially brought to the Borough.

MOTION: to authorize and direct the Chairman to execute the Maintenance Agreement was made by Jack Bickley, second by Doug Hoffman, Catlin Bonciu and William Gaunt abstained, remaining ayes, motion carried.

MOTION: to accept the Findlay Park conveyance system and the Findlay Park Pumping Station was made by Jack Bickley, second by Doug Hoffman, Catlin Bonciu and William Gaunt abstained, remaining ayes, motion carried.

MOTION: to authorize the Chairman to execute the Deeds of Dedication for the Findlay Park Pumping Station and the Findlay Park Sewage Conveyance System was made by Jack Bickley, second by Doug Hoffman, Catlin Bonciu and William Gaunt abstained, remaining ayes, motion carried.

MOTION: to authorize the Borough Manager to transfer the Electric Bill into the Authority's name was made by Jack Bickley, Second by Doug Hoffman, Catlin Bonciu and William Gaunt abstained, remaining ayes, motion carried.

MOTION: to authorize the Chairman to execute the WQM Permit transfer form from DEP to transfer the Permit to the Authority and pay all associated fees using the remaining bond proceeds was made by Doug Hoffman, second by Jack Bickley, Catlin Bonciu and William Gaunt abstained, remaining ayes, motion carried.

Tammy Oberholzer thanked Sam Wiser for all of the time and effort that he has put in to complete this task. The Authority also extended their gratitude.

Sam thanked everyone's helped and stated that it was a Team effort.

The Findlay Park Residents left the meeting at 7:50 p.m.

Chairman Malone asked that the Engineer's Report be presented.

Brent Ramsey presented the Engineer's Report. Brent stated that he attended the pre-construction meeting and he will continue to provide the Authority with updates throughout the project. He stated that he wanted to make sure that they connect properly to the grease trap.

The Authority discussed that the American Legion has had grease issues that has and is affecting the system. Brent asked if this was an ongoing problem. Tammy stated that it was but that they had corrected it for a little while but now it is still a challenge. Tammy stated that she has it in her Manager's Report that they review the situation and decide how to proceed.

Chairman Malone asked for the Manager's Report.

Tammy Oberholzer presented her report.

ACS Precision Paul has conducted another testing and the results were good. The BOD was 150, the TSS was 18 and the Oil & Grease was less than 5. Therefore, the high results earlier were due to layering in the holding tank.

On March 16, 2011, Doug Hoffman was notified by Mercersburg Market of a back up of sewer at their establishment. Doug notified our office and Don Shaffer met Doug and the owner at the Market. Don was able to flush the line, which opened the line up. There is a 90 degree on the sewer line that exits the Market Place. Don is working on a plan to redirect the 90-degree angle in the lateral, as this is a continuing issue. We will bring this to you when the plan is completed.

Tammy Oberholzer presented information about the American Legion concerns. March 1, 2011 Don Shaffer was notified of a sewer line issue at the American Legion. Don contacted Eberly's plumbing to come out with their cutter to open up the lateral as our equipment was not sufficient to remove the grease in the line. Don and his staff later went back and videoed the line. Tammy recommended that Paul take a sampling and conduct testing. The Authority agreed and that the results should be brought back to the Authority.

Tammy stated that there has been a challenge with Roots in the line. Tammy stated that our cutter is not able to do the job so Eberly's will be handling this. Mark Pickering recommended that the Authority check into Root X. Dawn Scheller stated that she has already provided information on that product to the Public Works Department.

The Authority stated that they feel Tammy is doing a good job.

Chairman Malone asked for the Secretaries Report.

Dawn Scheller presented her report.

Dawn Scheller stated that she forwarded the Annual Municipal Waste Load Management Report to DEP as requested by Garry Brennan. Dawn received the copy from Garry at the Council Meeting on March 14, 2011 and forwarded the information to DEP on March 15, 2011. A copy of the letter was included under correspondence for their reference.

Dawn Scheller stated that the Public Works Department wanted her to relay that they are extremely appreciative of the new lighting system. They used it during the latest leak and it worked well. They stated that it was the right purchase to fit what they needed it to do.

Chairman Malone asked to discuss the Old Business

MOTION: to authorize a credit of \$ 594.72 to Juliet's Account was made by Jack Bickley, second by Catlin Bonciu, all ayes, motion carried

MOTION: to authorize a credit of \$ 314.56 to Larry Thomas's account was made by Jack Bickley, second by Doug Hoffman, all ayes, motion carried.

MOTION: to adopt Resolution 2011-2-S Rates and Fee Schedule was made by Doug Hoffman, second by Jack Bickley, all ayes, motion carried

The Authority Members asked Brent if he saw any future expenses on the horizon. Brent stated that after the studies were conducted that the Authority should think to look at Oregon and Grandview and that they should begin to look at what they would like to do for those streets in addition to Park Street.

MOTION to adjourn into executive session with possible action to be taken at 8:47 was made by Catalin Bonciu, second by Jack Bickley, all ayes, motion carried.

Both Engineers left the meeting at 8:47 p.m.

Regular Session Resumed at 9:15 p.m.

MOTION: to authorize the Borough Manager to issue a RFP for General Engineering Services for the current year and to specifically to include concepts relative to the Sewer-line Replacement Projects and the information forwarded to the Authority Members was made by Doug Hoffman, second by Catlin Bonciu, all ayes, motion carried.

MOTION: a motion to adjourn was made at 9:20 p.m. by Jack Bickley, second by Doug Hoffman, all ayes, motion carried.

Assistant Borough Manager Dawn L. Scheller transcribed these minutes from her meeting notes and tape. Respectfully submitted by Assistant Borough Manager Dawn Scheller.

Approved:
Date _____ **1st** _____ **2nd** _____ **Carried**