

Mercersburg Sewer Authority
Borough Hall, Mercersburg, PA 17236
August 21, 2014
MINUTES

Attending: Chairman Dan Chayes, Vice-Chairman Jim Malone, Secretary/Treasurer Doug Hoffman, Catalin Bonciu, and Dawn Scheller

Absent: William Gaunt

Guests/Press: None

Meeting was called to order at 7:00 pm; Chairman Chayes asked for Public Comments, none were made.

MOTION: to approve the Treasurer's Report and Bills Payable was made by Doug Hoffman, second by Jim Malone, all ayes, motion carried.

MOTION: to approve the Minutes as presented was made by was made by Jim Malone, second by Doug Hoffman, all ayes, motion carried.

The Authority Members discussed that the PWD does not have a way to locate the terracotta lines. The Authority discussed the egg shape line located in Fairview which they would like to have repaired. They discussed the depth of the sewer line on Fairview and the scope of repairs they are looking to complete. They discussed the current conditions of manholes. The Authority discussed the lack of equipment that the PWD has to locate the Sewer Lines.

Chairman Chayes asked for the Manager's Report.

Dawn Scheller reviewed that 2 additional sewer lines need to be repaired. First at 42 Grandview Ave and second at 311 South Park Ave. The 42 Grandview has a belly in the line and then they reviewed the items for 311 South Park. The Authority asked that a third quote be obtained and the following motion was made.

MOTION: to approve the sewer repair work at 42 Grandview and 311South Park Ave not to exceed \$3480.00 each repair was made by Jim Malone, Second by Doug Hoffman, all ayes, motion carried.

Dawn Scheller provided her report which included an update on the Buchanan Drive Sewer Line, this project is complete. She provided the financial information of money due to the Authority and the Authority discussed the Authority Chairman has met with the Accountants regarding the 2015 Budget.

MOTION: to approve the invoice to Serve Pro (M & A Restoration, LLC) in the amount of \$1277.68 was made by Jim Malone, second by Doug Hoffman, all ayes, motion carried.

The Authority discussed the correspondence from Kathy Mills and they discussed the repair work on the E. Fairview Ave. main line and the Sewer Authority installing an outside clean out. They discussed and approved the following motion.

MOTION: to approve the Solicitor to draft a response and necessary release agreements for the work at 7 East Fairview Avenue (owner Kathy Mills) was made by Doug Hoffman, second by Catalin Bonciu, all ayes, motion carried.

The Authority reviewed the adjustment request for 40 North Fayette Street.

MOTION: to approve the adjustment for 40 North Fayette Street was made by Jim Malone, second by Catalin Bonciu, all ayes, motion carried.

The Authority asked that the Solicitor review and see if there is an extension of time that can occur between mailing the delinquent/shutoff notices and posting the notices.

The Authority reviewed the estimates to repair/replace the generator. They discussed the maintenance plan on the generators at the Sewer Plant, Main Pumping Station, and Findlay Pumping Station. They discussed that the Water Authority just approved and is installing a 100 KW Generator for all operations of the entire Water Plant. The Sewer Authority discussed the current size of the generator vs what is needed for the Sewer Plant, the large use of fuel for current oversized Sewer Plant Generator and how to properly size what is needed for the Sewer Plant to run in-case of an emergency.

The Authority then discussed the Main Pumping Station Generator and the cost to make the generator mobile. They discussed the benefits as being able to move the generator where needed should one brake. After much discussion the following motion was made.

MOTION: to approve up to \$5,000 for costs associated making the Main Pumping Station generator mobile, replacing wheels, universal connections, proper hitch and any other items necessary was made by Catalin Bonciu, second by Jim Malone, all ayes, motion carried.

MOTION: to approve Marshall Stuff Electric to run tests to properly size the Sewer Plant Generator was made by Catalin Bonciu, second by Jim Malone, all ayes, motion carried.

The Authority moved on to discuss other items on the agenda.

MOTION: to accept Mr. Gaunt resignation with regret from the Sewer authority effective August 31, 2014 was made by Jim Malone, second by Doug Hoffman, all ayes, motion carried.

The Authority thanks Mr. Gaunt for all that he has done for the Authority.

The Authority discussed the Sewer Tank repairs needed, to clean out the tank using a crane, replace the temporary pump, and insurance rider needed to rent a pump.

MOTION: to approve the costs associated with the repairs the for SBR Tank, replacement pump, the crane & pump rental, welding needed, along with the insurance rider was made by Catalin Bonciu, second by Jim Malone, all ayes, motion carried.

MOTION: to adjourn was made by 8:22 pm was made by Doug Hoffman, second by Jim Malone, all ayes, motion carried.

Date Approve: _____