

**Mercersburg Sewer Authority**  
**Borough Hall, Mercersburg**  
**June 11, 2015**  
**MINUTES**

**Attending:** Chairman Dan Chayes, Vice-Chair/Treasurer Jim Malone, Catalin Bonciu, Jonathan (Jon) Kittredge, John Rose, Borough Manager Dawn Scheller, Assistant Borough Manager Derek Stoy

**Absent:** Plant Manager, Solicitor, and Engineer

**Guests/Press:** None

Meeting was called to order at 7:00 pm with no Public Comments made.

**MOTION: to approve the Treasurer's Report for the Month Ending May 31, 2015 and the Bills Payable for May 31, 2015 was made by Jonathan Kittredge, second by Jim Malone, all ayes, motion carried.**

May 20, 2015 meeting minutes were accepted as presented.

Dawn Scheller reviewed the Manager's Report which included that the insurance company was still reviewing the handout, she provided another copy of the Middleton Borough Ordinance for review and consideration, Joint Equipment Fund History/Purchases, Sewer Billing Information, Committee Meeting Notes for informational purposes, and upcoming meeting information. A discussion occurred about the accounts that were shut off and if the largest was due to a water leak. Dawn Scheller stated that she would do some research and bring back information to the Authority Meeting. She also reported that the Plant Manager installed the grates at the plant.

John Rose entered at 7:30 pm.

Derek Stoy presented the Assistant Borough Manager's Report which included information about the Camera Purchase, Buchanan Drive Sewer proposed sewer work, and Gas Monitors. He reviewed that the Buchanan Drive work would begin in August, allowing for the property owners to sign the ROW Agreements, to order the supplies needed, and make arrangements for staging the material/equipment for the job.

**MOTION: to approve up to \$2500 to purchase gas monitors, CO Monitors, and calibration kits for the PWD to use in confined spaces with the purchase to be brought to Council and Water to consider sharing the cost was made by Jonathan Kittredge, second by John Rose, all ayes, motion carried.**

He also reviewed that HTM is repairing the Flush Truck, once repair he will schedule them to flush Loudon and W. Fairview. Greene Township was also mentioned as an alternative for having the lines flushed if necessary. He would then video the lines and bring back the information to the Authority for review.

Chairman Chayes moved onto OLD BUSINESS.

The Authority Members discussed the Example Ordinance from Middleton Borough at great length. They reviewed the pros and cons for creating a similar ordinance for Mercersburg. The Authority Members spoke about infiltration challenges, being proactive with looking for faulty laterals, possible storm drains and drain spouts/sump pumps tied into the sewer system, and the added Ordinance would be a positive factor when DEP is reviewing the Annual Report. Authority Members also voice concern (cons) with the Ordinance regarding mandatory inspections and whether the Authority would have the right to complete them, or mandate the homeowner to upgrade a lateral if found faulty. The Authority Members also discussed other alternatives and voluntary inspections by residents. The Authority Members discussed education regarding the matter with placing an article in the newspaper or a flyer mailed to the residents. The Authority Members asked that Dawn Scheller draft those items and bring it to an Authority Meeting, they also asked

Derek to look into seeing if leaves and debris travels to the plant after a rain storm as maybe a storm drain is connected to the system. The Authority Members discussed inspections before the transfer of property and they wanted more detail as to how Middleton implemented the Ordinance and how it was received by the community before making any decisions. Some Authority Members wondered the legality of the ordinance and felt it is very invasive to the residents. Jon Kittredge asked that this matter be tabled at this time. Both Dawn and Derek stated that they would report back to the Authority with a draft of a handout/article, feedback from Middleton, and if road debris is found at the plant after a hard rain storm. The Authority moved on to other items on the agenda.

The Authority Members noted the PWD Report, the correspondence from West Penn Power, and the upcoming meeting schedule. It was noted that Dan Chayes and John Rose would not be able to make the July Sewer Authority Meeting and if any other Authority Member was unable to attend it would need to be rescheduled. No other items were brought before the Authority.

**MOTION: to adjourn at 8:37 pm was made by Catalin Bonciu, second by Jonathan Kittredge, all ayes, motion carried.**

*These meeting Minutes were respectfully submitted for approval by Dawn Scheller with the use of her notes and recording of the meeting.*

Date Approved: \_\_\_\_\_