

**Mercersburg Sewer Authority
Borough Hall, Mercersburg, PA
April 14, 2016
MINUTES**

Attending: Chairman Dan Chayes, Vice-Chair/Secretary/Treasurer Jim Malone, Catalin Bonciu, Jonathan (Jon) Kittredge, Borough Manager Dawn Scheller, and Assistant Borough Manager Derek Stoy

Absent: Member John Rose, Solicitor, and Engineer

Press: None

Guests: Doug Hoffman- 331 North Main Street

Meeting was called to order at 7:00 p.m., Chairman welcomed the guest and opened the floor for Public Comments. No Public Comments were made at this time.

MOTION: to approve the Treasurer's Report for the month ending March 31, 2016, the Bills Payable and Invoice list for the month ending March 31, 2016, and the two ARE Invoices presented; 1) CRO725954 for \$625.00, 2) CRO725953 for \$425.00 was made by Jon Kittredge, second by Jim Malone, all ayes, motion carried.

Meeting Minutes from March 10, 2016 were accepted as presented.

Dawn Scheller provided the April 10th billing information to the Authority Members along with providing them a copy of meeting notes and drafted operating agreement from the Personnel Committee. Dawn also spoke about the Mercersburg National Honor Society Students wishing to volunteer trimming back the trail route.

MOTION: to approve the Mercersburg National Honor Society Students to trim a five-foot path along the trail provided the waiver forms have been completed on April 27, 2016 from (1pm-4pm) was made by Jonathan Kittredge, second by Jim Malone, all ayes, motion carried.

Derek Stoy reviewed that AC&T switch occurred and they have received the first delivery. He also reviewed that the PWD would need a Roller Cradle approximately \$200-\$400 and repair the plate tamper for the Buchanan Drive Project. The Authority Members asked him to obtain quotes on patch work for the Authority and bring that information back to them at the next meeting. Derek reviewed that he would find the cost for camera work on Main Street's sewer lines once he has met with Penn DOT.

MOTION: to approve the 2015 Chapter 94 Report as prepared by the Engineer was made by Jonathan Kittredge, second by Jim Malone, all ayes, motion carried.

MOTION: to approve Resolution 2016-1-S 2016 Schedule of Fees was made by Jonathan Kittredge, second by Jim Malone, Dan Chayes noted the work done in 2005 with the expense of \$50,000 and the Authority should remain aware of the cost of repairs on the aging plant, all ayes, motion carried.

MOTION: to adjourn at 7:17 pm was made by Jonathan Kittredge, second by Jim Malone, all ayes, motion carried.

These meeting minutes were transcribed and respectfully submitted by Dawn Scheller for approval with the use of her meeting notes and audio recording.

Date Approved: _____