

**Mercersburg Water Authority**  
Borough Hall, Mercersburg, PA  
April 9, 2013  
MINUTES

**Attending:** Chairman Ed Twine, Secretary/Treasurer Larry Nair, Mary-Anne Gordon, Gregg Davis, Borough Manager Tammy Oberholzer, Assistant Borough Manager Dawn Scheller, Solicitor Jason Kelso, and Engineer Brad Stake

**Absent:** Edward Meyers

**Guests/Press:** None

Chairman Twine called the meeting to order at 7:00 pm and asked for Public Comment. There was no Public Comment.

Chairman Twine asked for a motion to approve the Treasurer's Report for the month ending March 31, 2013.

**MOTION: to approve the Treasurer's Report for the month ending March 31, 2013 was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.**

**MOTION: to approve the repair invoice for the Service Truck using the Joint Equipment Fund was made by Larry Nair, second by Mary-Anne Gordon, all ayes, motion carried.**

**MOTION: to approve the Bills Payable-Invoice List for the month of March 2013 including the bills being paid from the Capital Reserve Account was made by Mary-Anne Gordon, second by Larry Nair, all ayes, motion carried.**

**MOTION: to approve the meeting minutes from the March 12, 2013 meeting was made by Gregg Davis, second by Larry Nair, all ayes, motion carried.**

Chairman Twine asked for the Solicitor's Report.

Jason Kelso stated that Sam Wisner sent his regrets for not attending the meeting. Jason Kelso reviewed Resolution 2013-2-W a resolution of the Mercersburg Water Authority authorizing, approving, and adopting a rate modification of its note, series 2008 issued to First National Bank of Mercersburg. The loan rate would lower from 4.45% to 2.1% saving the Authority more than \$66,000. Jason Kelso reviewed that this is a wonderful rate and that it shows the First National commitment to its community.

**MOTION: to approve the Chairman to execute any and all agreements including Resolution 2013-2-W: Resolution of the Mercersburg Water Authority authorizing, approving, and adopting a rate modification of its note, series 2008 issued to First National Bank of Mercersburg and was made by Mary-Anne Gordon, second by Gregg Davis, all ayes, motion carried.**

Jason Kelso reviewed that the new loan information would present to the Authority at the next meeting.

Chairman Twine asked for the Engineer's Report.

Brad Stake reviewed information regarding the MudWell Project specifically about the Geotechnical Survey which was completed. He reviewed the survey results with the Authority Members. Brad Stake made the recommendation after reviewing all possibilities, which the MudWell be moved five feet over; Dennis E. Black would adjust the drawings at their cost, and put the project out for bid again.

**MOTION: to approve Dennis E. Black, Inc. to adjust the project drawings as discussed at no cost to the Authority and place the project out for bid was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.**

Chairman Twine asked Brad Stake to contact the electrician that was consulted on the generator and review/clarify what is needed for the project as the generator is a separate bid item. Brad Stake said he would bring an update back to the Board.

Chairman Twine asked for the Manager's Report.

Tammy Oberholzer reviewed her report information. The first item on the agenda was a refund request for a reconnection fee.

**MOTION: to approve the refund of a reconnection fee for 309 Beech Lane, was made by Larry Nair, second by Gregg Davis, Chairman Twine recuse himself from this vote, remaining ayes, motion carried.**

After much discussion the Authority provided direction to the Borough Manager regarding a meter/remote issue discussed, a chemical feed pump that stopped working, and an expired agreement. Tammy Oberholzer reviewed that she would continue to update the Authority on the progress of all outstanding items. Tammy Oberholzer reviewed the money due to the Authority.

Chairman Twine asked for the Secretary's Report.

Dawn Scheller provided an update on a leak that was discussed at last month's Water Authority Meeting. Dawn reviewed that the Office is working on updating all of the Rental Property information in the USTI system.

Chairman Twine asked if there was any Old Business.

Tammy Oberholzer reviewed information about the curbing challenge that was discussed at March's meeting. Tammy reviewed that the Contractor was out to review the work and has begun to make the necessary improvements. Tammy Oberholzer stated that she has emailed the Jarred Faith II.

Chairman Twine asked if there was any New Business.

No New Business was brought to the Authority.

Chairman Twine reviewed the Correspondence and Calendar.

No other items were brought to the Authority for discussion.

**MOTION: to adjourn at 8:00 pm was made by Gregg Davis, second by Larry Nair, all ayes, motion carried.**

These meeting minutes were transcribed by Dawn L. Scheller with the use of her meeting notes. Respectfully submitted by Dawn L. Scheller for review and approval.

Date Approved: \_\_\_\_\_ Motion Made By: \_\_\_\_\_ Second By: \_\_\_\_\_