

Mercersburg Water Authority

Borough Hall, Mercersburg, PA

June 11, 2013

MINUTES

Attending: Chairman Ed Twine, Secretary/Treasurer Larry Nair, Edward Meyers, Borough Manager Tammy Oberholzer, Assistant Borough Manager Dawn Scheller, Engineer Brad Stake

Absent: Member Gregg Davis

Press: None

Guests: Dr. Liz George- 10825 McFarland, Mercersburg; Laura Puckett 136 Faust Street, Mercersburg

Chairman Twine called the meeting to order at 7:00 pm and invited Public Comment.

Dr. George informed the Water Authority of the recent work MPMC has completed and the remaining work to do. She reviewed the grants that they have received and the planning process done to date. She showed the Authority the proposed mapping of the trail and asked for suggestions. Chairman Twine made one suggestion concerning the trail as an alternate route and stated that Jeannie Rader would be proud of their work as she had talked about such a trail. Dr. George thanked the Authority for their time, left information, and invited additional participation and suggestions going forward.

The guests left the meeting.

Chairman Twine asked for a motion to approve the Treasures Report.

MOTION: to approve the Treasurer's Report for the month ending May 31, 2013 was made by Larry Nair, second by Ed Meyers, all ayes, motion carried.

MOTION: to approve the Bills Payable-Invoice List for the month of May 2013 was made by Larry Nair, second by Ed Meyers, all ayes, motion carried.

Chairman Twine asked for a motion to approve the meeting minutes.

MOTION: to approve the meeting minutes from May 14, 2013 was made by Larry Nair, second by Ed Meyers, all ayes, motion carried.

Chairman Twine moved asked for the Solicitor's Report.

Tammy Oberholzer reviewed that Sam Wisner was still awaiting a response back from Chris Grimm regarding the loan.

Chairman Twine asked for the Engineer's Report.

Brad Stake stated that he reviewed the Bid Information that was submitted. He verified Advanced Rehabilitation Technology's bid submission including references, qualifications, balance sheet information, and experience. In conclusion of the review, Brad Stake advised the Authority that Advanced Rehabilitation Technology, Bryon OH satisfactorily met all of the requirements. He recommended that the Authority authorize intent to award to ART minus the Accessory Road Work and Exchange of the Existing Pumps due to the high estimate for those two line items. Brad Stake also reviewed that he may ask the Authority to hold a Special Meeting to ensure that this project is not delayed as the August meeting schedule is adjusted for Fair Week. The Authority Members requested that he review the timeline and inform the Office if a Special Meeting is required.

MOTION: to authorize the Dennis E. Black, Inc. to issue the Intent to Award to Advanced Rehabilitation Technology, Bryon, OH, minus the two line items of the 1) Accessory Road Work and 2) Exchanging of the Pumps was made by Larry Nair, second by Edward Meyers, all ayes, motion carried.

Chairman Twine asked that Tammy Oberholzer get estimates for the two items deleted from the bid as needed.

Brad Stake reviewed a letter written to Allen Roy Builders from Dennis E. Black, Inc. dated 6/11/13. This letter reviewed items in the Borough View Development which require attention. A copy of the letter was provided to the Authority Members. Brad stated that he would keep the Authority informed if/when he receives a response back.

Chairman Twine asked for the Manager's Report.

Tammy Oberholzer reviewed her report. She reviewed information regarding the dehumidifier which had been purchased in 2009. Tammy reviewed that last year Paul was able to replace the control board however this piece of equipment has stopped working and Paul is unable to repair it. She requested the Authority make a motion approving the purchase of a new dehumidifier expected to cost approximately \$1500. The Authority asked if it could be looked at to see if it could be repaired or if it was still under warranty.

MOTION: to authorize the purchase of a new dehumidifier along with having the old dehumidifier looked at and have it reconditioned if possible was made by Edward Meyers, second by Larry Nair, all ayes, motion carried.

Tammy Oberholzer reviewed that the Flock Drive Unit Motor has to be replaced and is not able to be repaired. The cost of this is expected to be between \$1000 to \$1200.

MOTION: to approve the purchase of the Flock Drive Unit with Paul Sharrow to complete the installation was made by Ed Meyers, second by Larry Nair, all ayes, motion carried.

Tammy reviewed that there were a few items still needed completion by the Timber Cutters. It was determined that Paul Sharrow would keep an eye on the punch list ensuring completion. Tammy asked the Authority for the opinion on the W. California Street project regarding tying into Park Avenue. The Authority Members directed Tammy that they would like the line to tie into Main Street and Park Ave Lines so they do not have any dead ends on W. California. Tammy Oberholzer also reviewed that she did not receive a response from S&T Painting. Brad Stake stated that he would try to contact them and will keep the Authority informed of the progress. Tammy provided the financial information to the Authority for review.

Chairman Twine asked for the Secretary's Report.

Dawn Scheller provided the Authority Members with a copy of the Streets Committee Meeting Notes and noted that the Authority appreciated the packets being delivered early to allow additional time to review material. The Authority wishes to continue receiving the packets the Friday before the Water Authority Meeting.

Chairman Twine moved on to the New Business listed on the agenda.

MOTION: to accept the resignation of Mary-Anne Gordon from the Water Authority was made by Larry Nair, second by Edward Meyers, all ayes, motion carried.

MOTION: to approve and authorize the Chairman to execute the Post-Insurance Compliance Policy Document provide by the Solicitor was made by Edward Meyers, second by Larry Nair, all ayes, motion carried.

Chairman Twine reviewed the correspondence and Calendar was included in everyone's packet for review. No additional business was brought before the Authority.

MOTION: to adjourn at 8:03 pm was made by Larry Nair, second by Edward Meyers, all ayes, motion carried.

These meeting minutes were transcribed by the use of Dawn Scheller's meeting notes and recording of the meeting. Respectfully submitted for approval.

Date Approved: _____ Motion Made By: _____ Second By: _____