

Mercersburg Water Authority
Borough Hall, Mercersburg, PA
August 12, 2013
MINUTES

Attending: Chairman Ed Twine, Secretary / Treasurer Larry Nair, Edward Myers, Borough Manager Tammy Oberholzer, Assistant Borough Manager Dawn Scheller, Solicitor Sam Wisner

Absent: Member Gregg Davis and Engineer Brad Stake

Guests/Press: None

Chairman Twine called the meeting to order at 5:00 pm. Chairman Twine asked for any Public Comments. No Public Comments was made.

Chairman Twine asked for a motion to approve the Treasurer's Report.

MOTION: to accept the Treasurer's Report for the month ending July 31, 2013 was made by Larry Nair, second by Ed Myers, all ayes, motion carried.

Chairman Twine asked for a motion to approve the Bills Payable List and a special check #1065 in the amount of \$4,157.40 to Robert D. McCulloh Excavating and Paving for work completed.

MOTION: to approve check #1065 in the amount of \$4,157.40 to Robert D. McCulloh Excavating and Paving was made by Ed Meyers, and second by Larry Nair, all ayes, motion carried.

MOTION: to approve the Bills Payable / Invoice List for the month of July 2013 was made by Larry Nair, second by Ed Meyers, all ayes, motion carried.

Chairman Twine asked for a motion to approve the meeting minutes from July 9, 2013 meeting.

MOTION: to accept the July 9, 2013 Meeting Minutes as presented was made by Larry Nair, second by Ed Meyers, all ayes, motion carried.

Chairman Twine asked for the Solicitor's Report.

Sam Wisner presented information in the form of a memo regarding the loan from the First National Bank of Mercersburg. Sam Wisner also presented Resolution 2013-4-W and an analysis to the Authority Members for review and discussion. The Authority members discussed the options presented. The Authority discussed the financial information for the project and the money still to come from the H2O Grant.

MOTION: to adopt Resolution 2013-4-W authorizing the issuance of a note to provide funds to upgrade its Water Treatment Plant and fund Transmission Line Replacement was made by Larry Nair, second by Ed Meyers, all ayes, motion carried.

The Authority reviewed information about the access road that needs to be constructed. The Authority reviewed the costs involved from three companies, ART, Twine Construction, and C&T Construction, Inc. Ed Twine informed the Authority that he owns Twine Construction and his Brother owns C&T Industry and Supply, Inc. Sam Wisner provided the Authority with information and guidance and asked that Tammy obtain one additional quote. He also reviewed information that he would be comfortable with the outcome providing the process would be open, all the authority members be aware of the information, and that Ed has disclosed the family relationship. Sam suggested to the Authority to authorize the following motion.

MOTION: to authorizing the Borough Manager to proceed to enter into an agreement with the lowest proposal on behalf of the Authority to construct the 165 foot access road, provided the proposals aren't over the bid limits, was made by Ed Meyers, second by Larry Nair, Ed Twine abstained from the vote, remaining members all ayes, motion carried.

Chairman Twine asked for the Engineer Report. Tammy Oberholzer reviewed information regarding the construction schedule and the time frame the road needs to be built.

MOTION: to authorize ART to proceed with the Mudwell Project and authorize the Chairman to sign any and all documents and officially authorize to proceed was made by Larry Nair, second by Ed Meyers, all ayes, motion carried.

Chairman Twine asked for the Manager's Report.

Tammy Oberholzer reviewed the status of the W. California Street project. She also provided monies due to the Authority.

Chairman Twine asked if there was anything for the Secretary, Old Business, or New Business. Nothing was brought forward.

Chairman Twine reviewed the Correspondence and the Calendar.

MOTION: to adjourn at 5:50 pm was made by Larry Nair, second by Ed Meyers, all ayes, motion carried.

These meeting minutes were transcribed and were respectively submitted for approval by Dawn L. Scheller with the use of her meeting notes.

Date Approved: _____ Motion Made By: _____ Second By: _____