

**Mercersburg Water Authority
Borough Hall, Mercersburg PA
March 10, 2015
MINUTES**

Attending: Chairman Ed Twine, Vice-Chair Jason Frey, Secretary Treasurer Larry Nair, Gregg Davis, Ed Meyers, Borough Manager Dawn Scheller, Assistant Borough Manager Derek Stoy, Solicitor Steve Coccoresse

Absent: Plant Manager Paul Sharrow, and Engineer

Guests/Press: None

Meeting was called to order at 7:00 pm, Chairman Twine asked for the Public Comments, hearing none he moved on to the other items on the Agenda.

MOTION: to approve the Treasurer's Report for the month ending February 28, 2015 was made by Gregg Davis, second by Larry Nair, all ayes, motion carried.

MOTION: to approve the Bills Payable / Updated invoice list for the month of February 28, 2015 was made by Ed Meyers, second by Gregg Davis, all ayes, motion carried.

MOTION: to accept the February 10, 2015 Meeting Minutes as presented was made by Jason Frey, second by Larry Nair, all ayes, motion carried.

Chairman Twine asked the Solicitor's Report, Steve reviewed that he had information for the Authority to discuss in executive session.

Chairman Twine asked if there was any additional information from the Engineer, besides the email, hearing none they moved on to the Plant Manager's Information.

Dawn Scheller provided information about a dehumidifier for the Water Plant, but the copies were not clear, so Derek Stoy printed off new specs for the proposed unit. After much discussion on the size of the unit, the cost of the unit information proposed at last month's meeting, along with the estimated size of the Water Plant, the Authority asked that Paul research the last model purchased and what today's cost would be for that model. Members present believed the unit lasted 4 years with little issues and believe a similar model would be appropriate at this time. The Authority made note that this is important to the plant operation and they would authorize a purchase for a dehumidifier at the next Authority Meeting which would be in time for the late spring season.

Chairman Twine asked for the Borough Manager's Report. Dawn Scheller provided cost information for a laptop, overhead projector, and projector screen information. The Authority made note that Borough Council approved the purchase, however since the equipment would be used for all three entities the Authority made the following motion.

MOTION: to approve 1/3 of the cost of the Borough Manager's Laptop, overhead projector, and screen needed for the office was made by Jason Frey, second by Gregg Davis, all ayes, motion carried.

The Authority reviewed policy for invoicing home owners that have issues if a water line freezes. After discussion it was noted that the Authority would only charge the property owner for a new meter if only the old

meter was damaged due to the line freezing, but the property owner would be responsible for the rate in the Fee Schedule along with any other items damage due to the line freezing.

Dawn Scheller also provided money due to the Authority.

Chairman Twine asked for the Assistant Manager Report.

Derek Stoy thanked the Authority for the tool purchase as it worked as planned and the Authority was able to replace a lateral without disturbing the state road. This saved time and money that paid for the tool with the first use. Derek reviewed that Columbia Gas was in town working on the gas line upgrades along with that the PWD was able to begin working on curb boxes and completed two by mid-day. The Authority Members were pleased with the updates.

The Authority reviewed that they received correspondence from Jon Kittredge, no action was taken. Chairman Twine asked if there were any other Old or New Business to discuss. No other items were brought forward.

MOTION: to enter into Executive Session for potential litigation matters at 7:46 pm with possible action to be taken was made by Gregg Davis, second by Larry Nair, all ayes, motion carried.

Regular session resumed at 8:00 pm.

MOTION: to authorize the Chairman/Solicitor to write a letter to ART in response to the letter received on behalf of the Water Authority was made by Gregg Davis, second by Larry Nair, all ayes, motion carried.

MOTION: to adjourn at 8:02 pm was made by Jason Frey, second by Ed Meyers, all ayes, motion carried.

These meeting minutes were transcribed and respectfully submitted for approval with the use of her meeting notes by Dawn L. Scheller, Borough Manager.

Date Approved: _____ Motion Made By: _____ Second By: _____