

**Mercersburg Water Authority  
Borough Hall, Mercersburg, PA  
May 12, 2015  
MINUTES**

**Attending:** Chairman Ed Twine, Vice-Chair Jason Frey, Treasurer/Secretary Larry Nair, Ed Meyers, Borough Manager Dawn Scheller, Assistant Borough Manager Derek Stoy, Plant Manager Paul Sharrow, Solicitor Steve Cocoresse, and Engineer Representative Brad Stake

**Absent:** Member Gregg Davis

**Guests/Press:** None

Chairman Twine called the Meeting to Order at 7:00 p.m. with no public comments made at this time.

**MOTION: to approve the April 2015 month end Treasurer's Report was made by Larry Nair, second by Jason Frey, the Authority Members asked that the Accountants prepare a recommendation to transfer funds from the operating account to the reserve account for the next meeting, a vote was taken, all ayes, motion carried.**

**MOTION: to approve the Bills to be Paid list for the month of April 2015 was made by Jason Frey, second by Ed Meyers, all ayes, motion carried.**

**MOTION: to approve the Treasurer's Report for the Month of March 2015 was made by Larry Nair, second by Jason Frey, all ayes, motion carried.**

**MOTION: to approve the Meeting Minutes from April 14, 2015 as presented was made by Ed Meyers, second by Larry Nair, all ayes, motion carried.**

The Solicitor had nothing to discuss at this time.

**MOTION: to enter into executive session at 7:12 pm for litigation matters with possible action to be taken was made by Jason Frey, second by Larry Nair, all ayes, motion carried.**

Resumed regular session at 7:25 pm.

**MOTION: to authorize the Solicitor to respond via letter inviting ART to discuss the Mudwell Project Matters further with Authority Members was made by Jason Frey, second by Larry Nair, all ayes, motion carried.**

Paul Sharrow presented the Plant Manager's Report. He discussed the pros and cons with running the reservoir more. After much discussion the Authority Members agreed that the method that Paul is running the plant is working well, and they did not specify any adjustments at this time.

Dawn Scheller presented the Manager's Report. The report included information about the Authority needing to approve Boyer & Ritter to complete the required Audit for the H2O Grant, Financial Water Sales Information, and upcoming meeting information.

**MOTION: to approve Boyer & Ritter to complete the H2O Grant Audit and authorize Chairman Twine to sign the necessary documents was made by Jason Frey, second by Larry Nair, all ayes, motion carried.**

Derek Stoy presented his Assistant Manager's Report. It included information about the Hydrant Flushing, the completion of curb box installations. He reported that he was gathering pricing information for the restoration process

of curb/sidewalk disturbance from the project. He provided the Authority Members with the update on the vehicle purchase and asked that the Authority approve the purchase of the vehicle using the joint equipment funds. Derek Stoy presented one bid for concrete work at the Water Plant used for loading and unloading of supplies.

**MOTION: to authorize the Joint Equipment Account to be used to purchase a work truck for the PWD was made by Larry Nair, second by Ed Meyers, Water Authority Members discussed the truck prices and agreed that no additional funds would be approved than what has already been contributed to the joint equipment fund, a vote was taken, all ayes, motion carried.**

**MOTION: to approve the bid for the concrete work at the plant in the amount of \$2038.67, pending the contractor would agree to honor the price until October was made by Jason Frey, second by Larry Nair, all ayes, motion carried.**

Derek also brought up one additional item regarding recent electric bills being estimated. Authority Members discussed the option of permitting the electric company to have a key only allowing them access to the meter on the outside of the property.

**MOTION: to authorize the electric company to have a key to the gate at the water plant for meter reading access was made by Jason Frey, second by Larry Nair, all ayes, motion carried.**

The Authority moved on to the other items listed on the Agenda.

**MOTION: to authorize the Chairman to sign the proposal from Dennis E. Black Engineering for the Dam Inspection was made by Ed Meyers, second by Larry Nair, contingent on the Authority receiving a copy of the inspection prior to it being sent to DEP and that if the Authority would be liable for additional cost the information/additional costs would be brought before the Authority prior to the additional work, all agreed, a vote was taken, all ayes, motion carried.**

Chairman Twine reviewed the correspondence item included in their packets.

**MOTION: to adjourn at 8:48 p.m. was made by Jason Frey, second by Larry Nair, all ayes, motion carried.**

*These meeting minutes were transcribed and have been respectfully submitted by Dawn Scheller for approval with the use of her meeting minutes and audio recording.*

**Date Approved: \_\_\_\_\_ Motion made by: \_\_\_\_\_ Second by: \_\_\_\_\_**