

**Mercersburg Water Authority
Borough Hall, Mercersburg, PA
January 12, 2016
MINUTES**

Attending: Chairman Ed Twine, Vice-Chair Jason Frey, Secretary/Treasurer Larry Nair, Borough Manager Dawn Scheller, Assistant Manager Derek Stoy, Engineer George Foreman

Absent: Member Gregg Davis

Guests/Press: None

Chairman Twine called the meeting to order at 7:00 pm with no Public Comments made.

George Foreman was present to discuss the recent dam inspection and Derek Stoy reviewed the items that the Borough Employees would complete such as; take down the trees along the slope approximately 15' back, to remove the trees in the dam wall, to remove plants and small trees out from the spill way, fix the cracks in the wall and along the top using rebar, wire, and hydraulic cement. They discussed exercising the valves. After more discussion the following motion was made.

MOTION: to authorize the Engineer to draft a letter to DEP in response to the dam with the letter to be brought back to the Water Authority for review was made by Jason Frey, second by Larry Nair, all ayes, motion carried.

Chairman Twine opened the floor for position nominations.

MOTION: to keep the appointments the same for 2016 as 2015; of Ed Twine as Chairman, Jason Frey as Vice-Chairman, and Larry Nair as Secretary/Treasurer was made by Larry Nair, second by Jason Frey, all ayes, motion carried.

MOTION: to approve the Treasurer's Report for the month ending December 31, 2015 was made by Larry Nair, second by Jason Frey, all ayes, motion carried.

MOTION: to approve the Bills to be paid and Invoice List for the month ending December 31, 2015 was made by Jason Frey, second by Larry Nair, all ayes, motion carried.

MOTION: to approve the December 8, 2015 meeting minutes as presented was made by Jason Frey, second by Larry Nair, all ayes, motion carried.

Dawn Scheller presented her Manager's Report which included first quarter billing information, annual request for State Ethics forms to be completed and returned, seeking letters of interest to fill the Water Authority Vacancy. Dawn Scheller shared that the Auditor would be present beginning February 8, 2016 and the Authority Members discussed creating a Rental Agreement with the Borough and also an Operating Agreement with the Borough. Members from the Authority thought these were good ideas and that the Operating Agreement should be created through the Personnel Committee. Dawn Scheller provided cost information for insurance policies held and the schedule of payments for the insurance policies.

Derek Stoy had nothing else to report as his items were covered in the Engineer's discussion. There were no additional items brought before the board.

MOTION: to adjourn at 7:40 pm was made by Larry Nair, second by Jason Frey, all ayes, motion carried.

These meeting minutes were transcribed and respectfully submitted for approval by Dawn Scheller with the use of her meeting notes. Approved: _____ Motion Made by: _____ Second by: _____