

**Mercersburg Water Authority  
Borough Hall, Mercersburg, PA  
May 18, 2017  
MINUTES**

**Attending:** Chairman Ed Twine, Secretary/Treasurer Larry Nair, Doug Hoffman, Borough Manager Dawn Scheller, Assistant Borough Manager Derek Stoy

**Absent:** Members Gregg Davis and Jason Frey, Solicitor, and Engineer

**Guest(s)/Press:** None

Chairman Twine called the meeting to order at 7:00 pm. No public comments were made at this time.

**MOTION: to approve the month ending April 30, 2017 Treasurer's Report was made by Larry Nair, second by Doug Hoffman, all ayes, motion carried.**

**MOTION: to approve the Bills Payable/Invoice list for the Month Ending April 30, 2017 and the updated bills presented at the meeting was made by Larry Nair, second by Doug Hoffman, all ayes, motion carried.**

**MOTION: to approve the Meeting Minutes from the April 20, 2017 Meeting was made by Doug Hoffman, second by Larry Nair, all ayes, motion carried.**

Dawn Scheller provided her Manager's Report which included the money due to the Authority of \$65,218.89, she reviewed the water bills are due June 10, 2017. She also provided the Authority Members with the letter regarding the Act 537 Joint Planning Meeting scheduled for Tuesday, June 20, 2017 at 6:30 pm. Dawn reported that at the last Act 537 Meeting Jason Frey was the Water Authorities representative, Ed Twine asked Dawn to add him to the meeting attendees list and remind him closer to the meeting. Dawn informed the Authority Members that she was collecting information for the office to accept credit card payments for customers to pay their Water/Sewer Bills either thru the Borough website or at the office. She would forward the information to the members at an upcoming meeting. She provided the members with a copy of the Personnel Committee Meeting Notes from Monday, May 15, 2017 meeting and reviewed that the office has received a check from Benecon for 75% of the surplus funds.

Derek Stoy presented his report which was a review about a Water Leak located on W. Seminary Street at the very end of the line. He also provided an update on the paving project where he noted that the ADA concrete work had begun and notified the members that he is working well with the hired contractor to coordinate the next tasks. Derek provided the members with information on a visit where the Engineer met him at the Water Plant for an inspection on one of the emptied filters. This inspection was completed on Wednesday, May 17, 2017. The Authority Members received a detailed report with the findings. After much discussion, Derek asked the Authority Members to authorize George Forman and/or Lance Hoover to contact DEP on their behalf and discuss the findings with DEP. He also noted that once the Engineers discuss the matter with DEP and develop a plan of action they would come to the following Authority Meeting to review the options and receive approval to move forward as DEP may require the permits to be updated or altered now that the inspection has been completed.

**MOTION: to approve the Engineers to contact and discuss the information found from the May 17, 2017 filter inspection and discuss options for any repairs needed along with any additional permitting or media changes necessary on the filters with DEP along with bringing the information back to the Authority for review and approval was made by Doug Hoffman, second by Larry Nair, all ayes, motion carried.**

**MOTION: to enter into executive session at 7:41 for litigation matters and personnel matters with no action to be taken was made by Larry Nair, second by Doug Hoffman, all ayes, motion carried.**

Resumed regular session at 8:15 pm.

**MOTION: to approve Resolution 2017-01-W for the destruction of specific records pursuant to the Municipal Records Act was made by Larry Nair, second by Doug Hoffman, all ayes, motion carried.**

Chairman Twine reviewed the items listed under correspondence, no other business was brought before the Authority.

**MOTION: to adjourn at 8:18 pm was made by Doug Hoffman, second by Larry Nair, all ayes, motion carried.**

*These meeting minutes were transcribed by Dawn Scheller with the use of her meeting notes and have been respectfully submitted for approval.*

Date: \_\_\_\_\_ Motion: \_\_\_\_\_ Second: \_\_\_\_\_